

MINUTES, APPROVAL OF ABSENTEE APPLICATIONS, LENOIR COUNTY BOARD OF ELECTIONS, 10 A.M. ON 16 OCTOBER 2012 AT ELECTION HEADQUARTERS, 110-C SOUTH HERRITAGE STREET, KINSTON, NC 28501

File: Word: AAA16Oct2012AbsAppl

Present: Chairman Sharon L. Kanter, Secretary Oscar E. Herring, Board Member Kimberly B. Allison, and Elections Director Dana W. King

Re: NCGS 163-230(C1) – *During the period commencing on the third Tuesday before an election, in which absentee ballots are authorized, the county board of elections shall hold one or more public meetings each Tuesday at 5:00 p.m. for the purpose of action on applications for absentee ballots.*

Chairman Kanter called the meeting to order at 10:00 a.m. The staff had reviewed and categorized the absentee applications and on a motion by Oscar E. Herring, a second by Kimberly B. Allison and unanimous approval of the absentee applications received as of 16 October 2012.

CIVILIAN – 621

MILITARY – 45

OVERSEAS – 11

TOTAL 677

The sign-in sheets for the mandatory technical training sessions were reviewed by Barbara Hammonds, Elections Supervisor, and she provided the board with the rationale why some of the poll workers had failed to attend the training. Barbara Hammonds scheduled a make-up technical training class for 10 a.m. on Friday, 19 October 2012 for the poll workers that did not attend the previous technical training sessions.

The Elections Director, Dana W. King, verified that all the mats shall be removed from the floor at Emma Webb gymnasium, [K7 precinct]. Herring suggested, for documentation purpose, that she follow-up her telephone conversation with an email.

During the review of the list of poll workers who attended the technical training it was noted that Chief Judge Terry Gray at the Institute precinct did not attend the training because she was out of town with her job. Follow-up revealed that her work schedule does not permit her to work during the election. On a motion by Oscar E. Herring, a second by Kimberly B. Allison, and unanimous approval to appoint Mary Ann Dawson as the Chief Judge at Institute precinct.

Barbara Waller, Chief Judge at Moseley Hall submitted her resignation. On a motion by Kimberly B. Allison, a second by Oscar E. Herring, and unanimous approval to appoint Herman Jacobs as the Chief Judge at Moseley Hall.

The board discussed the rationale why some poll workers missed the technical training; specifically *“misunderstood the letter.”* The Chair noted the portions of the letter that may have caused confusion and recommended revisions for future letters.

The board discussed the frustrations of one precinct that attended the technical training and the lack of the SOSA program being on their laptop. They were informed that the data on the laptops was being revised in preparation for the upcoming election.

Herring recommended that an arrow be placed at the top of each roll of iVotronic tape to ensure that the paper roll is loaded correctly. The Elections Director got a roll of paper and showed the board that there is printed information on the reverse side of the paper. After the roll of paper has been loaded into the iVotronic machine the poll worker should check the iVotronic window. There will be no written data in the iVotronic window if the paper is loaded properly.

Barbara Hammonds, Elections Supervisor, stated that the supply boxes are returned to Election Headquarters in disarray and after the canvass meeting she will meet with the Chief Judges to demonstrate how to repack the supply boxes

At the technical training sessions the IT representatives encouraged the Chief Judges and the poll workers that can set up their equipment the night before the election should do so. If there are problems they should call the IT Department to resolve the problem that night. Once the equipment has been set up they can leave the laptops/printers **ON** during the night. Mrs. King stated that she and Hunter Morgan may deliver the computers/printers to the sites. Chairman Kanter offered her assistance and stated that she has a truck.

The sample ballots are on the Lenoir County Board of Elections website and the public should be encouraged to review their personal ballot by doing a web search for the Lenoir County Board of Elections [must enter name and address when prompted]. The relocation of the Contentnea precinct has been approved. The new location is:

Contentnea Precinct (**Hugo FWB Church**)
3122 Grifton-Hugo Road
Grifton, NC 28530

Chairman Kanter asked The Elections Director if she had received a budget revision from the Finance Office [some of the previous expense were keyed to the incorrect line items]. Mrs. King provided board members with the response from the Finance Office.

Board Member, Kimberly B. Allison, reminded the Elections Director that she and her staff should use professional courtesy and professional language at all times and to all citizens.

The question was asked *“why are there temporary personnel working at Election Headquarters and is there sufficient budgeted money to pay their salary”*. Response was that *temporary personnel are always brought in prior to an election and there are sufficient funds available*.

On a motion by Kimberly B. Allison, a second by Oscar E. Herring, and unanimous approval the meeting was adjourned at 11:15 a.m.

These minutes were electronically approved on 16 October 2012.

