

**MINUTES, SPECIAL MEETING LENOIR COUNTY BOARD OF ELECTION, 10:22 A.M. ON JANUARY 15, 2013,
213 E. GORDON STREET, KINSTON, NC 28502 (file: MinutesBOE1152013)**

Present: Chairman Sharon L. Kanter, Secretary Oscar E. Herring, Board Member Kimberly B. Allison, and County Attorney Robert Griffin

Chairman Kanter called the special meeting to order at 10:22 a.m.

At 10:26 a.m. and on a motion by Oscar E. Herring, a second by Kimberly B. Allison, and unanimous approval to go into closed session in accordance with sub-paragraph (6) of N.C.G.S. 143-318.11 to discuss a personnel issue.

Present: Chairman Sharon L. Kanter, Secretary Oscar E. Herring, Board Member Kimberly B. Allison, Attorney Robert Griffin, and Human Resources Director Jack Jones.

N.C.G.S. 143-318.11: A public body may hold a closed session and exclude the public only when a closed session is required.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body may not consider or fill a vacancy among its own membership except in an opening meeting. Final action making an appointment or discharge or removal shall be by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

No action was taken in closed session.

The Board adjourned from closed session at 12:15 p.m. on a motion by Oscar E. Herring, a second by Kimberly B. Allison and unanimous approval. The board entered into open session at 12:16 p.m. and the meeting was adjourned at 12:17 p.m. on a motion by Oscar E. Herring, and a second by Kimberly B. Allison.

Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

These minutes have been electronically approved by the board.

APPROVED:

Sharon L. Kanter
Chairman

Kimberly B. Allison
Board Member

Oscar E. Herring
Secretary

