

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
December 4, 2017

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, December 4, 2017, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Linda Rouse-Sutton, Commissioners, Roland Best, Mac Daughety, and Reuben Davis.

Members Absent: Jackie Brown, and Eric Rouse.

Also present were: Michael W. Jarman, County Manager, Joey R. Bryan, Assistant County Manager, Tracy Chestnutt, Finance Officer, Lashanda Hall, Deputy Clerk to the Board, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:00 a.m. Ms. Sutton offered the Invocation, and Mr. Best led the audience in the Pledge of Allegiance.

Election of Chairman *Attorney Robert W. Griffin*
Mr. Davis nominated Mr. Craig Hill with a second by Ms. Sutton; there was no opposition to the nomination and no further nominees; Mr. Craig Hill was named Chairman by unanimous approval of the Board – One Year Term.

Election of Vice-Chairman *Attorney Robert W. Griffin*
Mr. Best nominated Ms. Linda Rouse Sutton with a second by Mr. Davis; there was no opposition to the nomination and no further nominees; Ms. Linda Rouse Sutton was named Vice-Chairman by unanimous approval of the Board – One Year Term.

PUBLIC INFORMATION:

None Scheduled

PUBLIC COMMENTS:

Scheduled: None

Non-Scheduled

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: November 20, 2017.

Upon a motion by Ms. Sutton and a second by Mr. Daughety, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 2 was a Budget Ordinance Amendment: Elections: \$5,510: Decrease. Ms. Tracy Chestnutt, Finance Officer, stated the purpose for this budget amendment was to appropriate funds and roll forward unused fiscal year 16-17 HAVA Grant (Help America Vote Act) funds to purchase ADA Compliant Voter Booths. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 2 was unanimously approved.

Mr. Roger Dail, EMS Director, introduced his new Administrative Assistant, Ms. Shannon Jones.

Item No. 3 was Resolution Approving the Purchase of four (4) Airway Manikin Trainers for the Emergency Services Training Department: Gaumard Simulators: \$4,829.36. Mr. Roger Dail, EMS Director, stated the Lenoir County Emergency Services Department EMS Division has been granted a Continuing Education Training Center designation by the North Carolina Office of EMS. At present, Lenoir County Emergency Services Department does not have any pediatric airway manikins, and the adult manikins are in complete disrepair and are not very conducive to training. As per the local Medical Director, each provider within this department will do monthly airway training to keep up the skill of quick and decisive airway control and maintenance. The total cost, to include shipping, will be \$4,829.36. These manikins will be purchased through Gaumard Simulators out of Miami Florida. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 3 was unanimously approved.

Item No. 4 was a Resolution Approving the Repair of a 2007 Ford Expedition: Garriss Body Shop, LLC.: \$5,025.32. Mr. Roger Dail, EMS Director, stated a 2007 Ford Expedition was involved in a motor vehicle collision on October 30, 2017, that involved five- (5) other vehicles with a civilian passenger vehicle being found at fault in that collision. Upon review and assessment by an insurance adjuster assigned by the County's insurance company, Glatfelter Claims Management, Inc., it was determined that the vehicle damages did not exceed the cost of the vehicle. Total damage was assessed at \$12,198.00, less the \$2,000.00 deductible; a check will be issued to the County in the amount of \$10,198.00. Staff received a repair estimate of \$5,025.32 from Garriss Body Shop, LLC to complete the necessary repairs to bring the vehicle back to pre-collision status. This vehicle will be placed back into a role of an administrative support vehicle for the Community Paramedic program. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 4 was unanimously approved.

Item No. 5 was a Resolution Authorizing the Contract between Lenoir County and Lenoir Memorial Hospital, Inc. for Community Paramedicine until November 30, 2019. Mr. Roger Dail, EMS Director, stated the Lenoir County Emergency Services Department (EMS) began researching and developing a Community Paramedicine Program in October of 2013.

The Community Paramedicine Program is an emerging health care delivery model that increases access to basic services through the use of specially trained emergency medical service (EMS) providers in an expanded role. Community Paramedics care for patients at home or in other non-urgent settings outside of a hospital under the supervision of a physician. Community Paramedics can expand the reach of primary care and public health services by using EMS personnel to perform patient assessments. The Community Paramedic is ideally suited to provide better care for the community through non-emergency interaction with patients in the community, integration, and coordination with a variety of needed services and improved patient navigation. Community Paramedic services will help reduce unnecessary trips to the emergency department, reduce readmission to the hospital, improve the patient's quality of life and decrease overall health care costs. In January of 2014, the first patient that the Community Paramedic visited immediately reduced their dependency on EMS. Since then the program has continued to show success in reducing the number of high utilizers of the system for EMS, improving overall care. The Emergency Services Director is recommending that the county enter into a contract for service with Lenoir Memorial Hospital, Inc for Community Paramedicine. Two (2) Community Paramedics will be hired and managed by the County. Salaries and benefits will be paid for by the hospital. These Community Paramedics will see patients in their home for heart failure issues and will work with them to prevent them from being readmitted to the hospital and needing EMS for heart failure issues. This program will help optimize the health system performance in Lenoir County for the citizens served by improving the patient experience of care (including quality and satisfaction), improving the health of the population, and reducing the per capita cost of healthcare. Upon approval of the contract, it will be effective through November 30, 2019. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution Approving Request to Continue Electing Status for the Work First Program During State Fiscal Years 2019-2022. Mr. Jeff Harrison, DSS Director, stated State Law mandates that all counties must submit a county Work First Block Grant Plan to the Department of Health and Human Services for Work First biennial planning. This is an opportunity for counties to take full advantage of the local flexibility structure in the Work First Program. The planning process consists of several significant criteria including the designation of our county status as either a Standard County or an Electing County. Each county must notify the Department of Health and Human Services as to whether they want Standard or Electing County status. Lenoir County has chosen Electing County Status since 2001. By choosing Electing Status, the county may reduce the county funding for the Work First Program by 10%, saving \$102,373 per year for Lenoir County. Electing County Status also allows the county to use federal TANF funds to provide Children's Protective Services and other TANF services. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Approving Authorizing Award of Contract for Southwest Creek Stream Debris Removal: Coastal Plains Clearing: \$219,999.56. Ms. Mary Parker, Cost Administrator Technician, stated On April 25, 2017, the Lenoir County Board of Commissioners set aside \$445,785.00 to be used by the Soil and Water Conservation District for the 2016 Stream Debris Removal Project. The scope of work: Southwest Creek, Briery Run, Squirrel Creek and Bear Creek. This money is to be reimbursed to the County by the North Carolina Department of Agriculture and Consumer Services – Division of Soil & Water Conservation once the projects are complete. On September 27, 2017, the District advertised in the Kinston Free Press for bids for the Stream Debris Removal Project for Southwest Creek. On October 18, 2017, only two bids were received from two contractors, according to General Statutes the District had to re-advertise. On October 25, 2017, the ad ran in the Kinston Free Press. On November 8, 2017, the District received eight bid packets. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Approving 2018 Calendar of Board Meeting Dates and Times: Mr. Mike Jarman, County Manager, stated it is a good practice to officially adopt an annual calendar. This calendar can then be published as well as sent to all news media. The Clerk to the Board is responsible for maintaining this calendar so that citizens and staff have proper notice of times, days and dates of meetings. Commissioners can modify the calendar if situations or emergencies warrant it to be changed. Historically, the Board meets only once during the months of July and December. Upon a motion by Mr. Best and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Approving 2018 County Holidays: Mr. Mike Jarman, County Manager, stated it is good management practice to officially adopt an annual calendar of County holidays in order to reduce ad hoc questions (when holidays arise) and to better schedule completing tasks and managing workload. It is good management practice to officially adopt an annual calendar of County holidays. As per prior policy and practice, the County holidays are patterned after the schedule adopted by the State of North Carolina. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Approving Citizens to Boards, Commissions, Etc. Ms. Sutton stated there are no applicants for appointments at this time. Therefore no action is required.

Item No. 11 was items from the County Manager; Mike Jarman. Mr. Jarman stated other than the normal Transit reports; he is recommending the Board to approve the sale of county-owned property located at 3623 Church Road, LaGrange, North Carolina. Upon a motion by Mr. Davis and a second by Mr. Best, the Board approved the bid recommendation. Mr. Jarman reminded the Board of the Employees Christmas Luncheon on December 15, 2017, from 11:30 a.m.– 1:30 p.m. Also, the Commissioners Christmas gathering will be on December 18, 2017, at 6:00 p.m.

Mr. Hill stated the Commissioners had been invited to ride on the float with the City of Kinston, Elected Officials, at the Kinston Parade. Mr. Hill stated he and Commissioner Best met with Commissioner Jackie Brown's children; daughter, Crystal Brown, and son, Maurice Brown.

Ms. Brown has been experiencing some health challenges for some time which has kept her from serving and representing the citizens in her district. Due to Ms. Brown's declining health; she has tendered her resignation effective December 31, 2017. Ms. Brown has been an outstanding public servant to the citizens of Lenoir County. Ms. Brown has served on various committees and has worked very hard. She has served this district for a long time and has represented her community well. It will be a great loss to this Board and to all of the citizens she represents. Mr. Hill stated it would be great to set up a reception in her honor for all of the great things she has done. Ms. Brown will be greatly missed.

Mr. Griffin echoed Mr. Hill's sentiments. He stated Ms. Brown had made enormous efforts in serving the citizens of Lenoir County. Since Ms. Brown was elected from a district, the person chosen to fill her position must be a resident of County Commissioner District 4. There are seven precincts in Election District 4, Precincts 1, 2, 3, 8, Sand Hill, Southwest, and Woodington. The Board must have a written letter of resignation from Ms. Brown, and the Board will vote to accept the resignation. After that, the Board has 60 days to select a replacement. The statute states if the person is elected as a nominee of the political party, then the board can consult with the County Executive Committee of that political party. Since Ms. Brown was elected as a nominee of the Democratic party, this Board would consult with the Lenoir County Democratic Executive Committee in making that decision. This Board is not bound by any recommendation from the committee; it is for consulting purposes. Historically, there has been all matters of different ways that have been handled. The replacement will serve until the first meeting in December 2018. At that time the candidate would have to run in the General Election held in November 2018, to serve the remaining three years of Ms. Brown's term which would end in 2020.

CLOSED SESSION

Upon a motion by Ms. Sutton and a second by Mr. Davis, a closed session was entered into at approximately 9:33 a.m. with the following cited: Number Four (4): To discuss matters relating to the location or expansion of industries or other businesses in the area served by the (public body).

Mr. Mark Pope, Economic Development Director, addressed the Board.

Upon a motion by Mr. Daughety and a second by Mr. Best, the Board went out of Closed Session at 9:44 a.m.

Upon a motion by Mr. Hill and a second by Ms. Sutton, the Board returned to Open Session at 9:45 a.m.

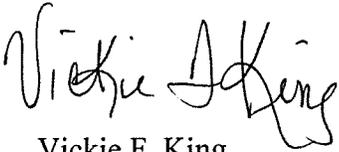
Mr. Mark Pope, Economic Development Director, addressed the Board regarding an Economic Development Announcement.

Mr. Pope stated Spirit AeroSystems North Carolina, Inc. will be expanding its operations in Lenoir County. The Company will invest over \$55.7 million in Kinston over the next five-years. It is a performance-based agreement of \$1,478,729 payable over a 10-year period. Mr. Pope

Upon a motion by Ms. Sutton and a second by Mr. Daughety, the Board approved a Resolution Approving Economic Development Grant Agreement; Spirit Aero Systems North Carolina, Inc. in the amount of \$1,478,729.

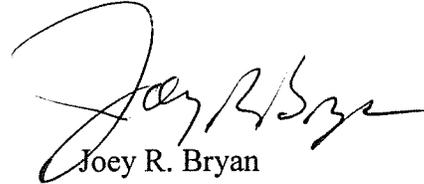
Meeting Adjourned at 10:03 a.m.

Respectfully submitted,



Vickie F. King
Clerk to the Board

Reviewed by,



Joey R. Bryan
Assistant County Manager

MINUTES – CLOSED SESSION
LENOIR COUNTY BOARD OF COMMISSIONERS
DECEMBER 4, 2017

Upon a motion by Ms. Sutton and a second by Mr. Davis, a closed session was entered into at approximately 9:33 a.m. with the following cited: Number Four (4): To discuss matters relating to the location or expansion of industries or other businesses in the area served by the (public body).

Members present: Chairman Craig Hill, Commissioners, Vice-Chair Linda Rouse Sutton, Roland Best, Mac Daughety, and Reuben Davis.

Members Absent: Jackie Brown, and Eric Rouse.

Also present were: Michael W. Jarman, County Manager, Joey R. Bryan, Assistant County Manager, Tracy Chestnutt, Finance Officer, Lashanda Hall, Deputy Clerk to the Board, and Attorney Robert Griffin.

Mr. Mark Pope, Economic Development Director, stated they would be making a Press Release this afternoon regarding Spirit AeroSystems North Carolina, Inc. expanding its operations in Lenoir County. They will invest over \$55.7 million in Kinston over the next five years. The County has shortened our part of the agreement to ten years because it is easier to track. We also have changed some of the languages. We will put \$1.4 million into the investment which is also performance based. We currently have Alpha, Beta, and now Charlie in the package. We will be tracking three different projects with Spirit.

Mr. Jarman stated for clarity regarding the changes within the agreement, part of the reason for the changes in the agreement in years is because the first agreement with Spirit was for twenty years. We are still aggressive, and we are still trying to get them to do expansions. However, we still have to be responsible for the way we spend the money. We felt a twenty-year agreement was quite substantial and we don't want to be committing that far out into the future unless it's a very significant investment. The way that investment was done was a small headache in trying to track and make sure all parties were being treated fairly. Therefore, there was some effort to streamline this from a perspective of managing it further down the road but also from the point where we are in our negotiation with them and doing what makes sense to the taxpayers and company both.

Mr. Daughety asked if this was a revised contract. Mr. Pope replied this project adds 12,000 square feet to their addition. Mr. Pope stated this project is an expansion corridor adding equipment to assist them. New investment, not a revision. It is adding more to make them more efficient.

Upon a motion by Mr. Daughety and a second by Mr. Best, and unanimous approval, the Board, moved out of closed session at approximately 9:44 a.m.