

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, NOVEMBER 2, 2009 – TIME: 9:00 A.M.
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC COMMENTS: 10 Min.

PUBLIC INFORMATION: Mr. Glenn Elmore, Facility Director of Dobbs: Update **10 Min.**
 Mr. Joe Sewash: NC Center of Geographic Information and Analysis
 Re: Lenoir County GIS Information **10 Min.**
 Mr. Russell Rhodes, Lenoir County Transportation Committee Chairman:
 Update **10 Min.**

- 1. **Items from Chairman/Commissioners: 5 Min.** Board
- 2. **Items from County Manager: 5 Min.** Jarman

CONSENT AGENDA: 10 Min.

- 3. Approval of Minutes: Regular Board Meeting: October 19, 2009 **ACTION**
Aytch/Jarman
- 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
- 5. Budget Ordinance Amendment: General Fund: DSS: \$1,034: Decrease Jones/Martin
- 6. Budget Ordinance Amendment: General Fund: DSS: \$212: Increase Huff/Martin
- 7. Budget Ordinance Amendment: Finance/Emergency Medical Services: \$2,415: Increase
Increase Dail/Martin

END OF CONSENT AGENDA

PROCLAMATIONS/BUDGET ORDINANCE AMENDMENTS/ RESOLUTIONS: 40 Min.

- 8. Proclamation: Salute! to Veterans Jarman/Board
- 9. Budget Ordinance Amendment: General Fund: Health (WIC Program State):
\$21,200: Increase Huff/Martin
- 10. A. Budget Ordinance Amendment: General Fund: Health-H1N1-Phase 1-#848:
\$54,200: Increase Huff/Martin
- B. Budget Ordinance Amendment: General Fund: Health-H1N1-Phase 2-#849:
\$5,800: Increase
- C. Budget Ordinance Amendment: General Fund: Health-H1N1-Phase 3-#851:
\$78,678: Increase
- 11. Budget Ordinance Amendment: General Fund: DSS: \$376,839: Increase Jones/Martin
- 12. Budget Ordinance Amendment: Community Development Block Grant: Nova-
Rural Center Grant: \$480,000: Increase Jarman/Martin

- | | | |
|-----|---|-------------------|
| 13. | Resolution Authorizing Individuals to Sign all Requisitions for Funds from the Industrial Development Fund Grant (I-391) | Hollowell/Martin |
| 14. | Resolution Authorizing Acceptance of a Grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) to Provide Funding for the Lenoir County Youth Based Positive Behavior Support Program | Hollowell/Testino |
| 15. | A. Resolution Approving Acceptance and Execution of Contract for Independent Personnel Consulting Services: Johnson Professional Consulting Services (Johnson PCI)
B. Budget Ordinance Amendment: General Fund: Finance: \$19,530: Increase | Hollowell/Martin |
| 16. | Resolution Authorizing Replacement of Four Gas Pack Roof Units and Repair of a Fifth Unit at the Lenoir County DSS Building: Ed Phillips, Inc.: \$23,765 | Wiggins/Martin |
| 17. | Resolution Approving Purchase of Eight (8) 2010 Ford Crown Victoria's \$164,840 | Smith/Martin |
| 18. | A. Resolution by the Board of Commissioners of the County of Lenoir Authorizing Execution of CDBG Documents
B. Resolution: Financial Management: Scattered Site Housing Project
C. Grant Project Budget Ordinance 2009 Community Development Block Grant Program | Jarman/Martin |

APPOINTMENTS: 5 Min.

- | | | |
|-----|--|-------|
| 19. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Aytch |
|-----|--|-------|

OTHER ITEMS: 10 Min.

- | | | |
|-----|--|--|
| 20. | Items from County Manager / County Attorney / Commissioners / Closed Session (if necessary) | |
|-----|--|--|

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: November 2, 2009
SUBJECT: Items of Interest

1. Acceptance of Bids on Property
2. Letter: October 22, 2009 from Spirit Aerosystems

October 22, 2009

Mr. D. Mark Pope
Lenoir County Economic Development
P.O. Box 897
Kinston NC 28501

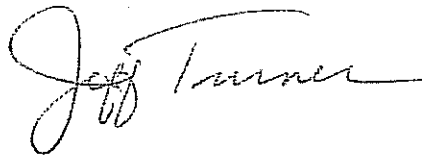
Dear Mr. Pope,

Recently our leadership team was able to make a very brief stopover at the new Spirit site in Kinston, NC. We were able to tour the construction site and hear an update from our local management team regarding progress in standing up this new facility. We are very pleased that preparations appear to be on track and on budget.

The North Carolina business unit team continues to express its appreciation for the positive role you and your team are playing in these efforts. I would like to add my voice to that appreciation, and to say how much we welcome your partnership in this endeavor.

Please express to your team my "Thank You" for everything they have done and continue doing to make Spirit successful in North Carolina!

Regards,



MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
October 19, 2009

The Lenoir County Board of Commissioners met in open session at 4:05 p.m. on Monday, October 19, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton

Members absent: None

Also present were: Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:05 p.m. Ms. Brown offered the invocation and Mr. Stroud led the audience in the pledge of allegiance.

PUBLIC INFORMATION:

Mr. Ken Jones, Director of Eastpointe addressed the Board. Mr. Jones stated Eastpointe is a Local Management Entity for services to persons with a mental illness, developmental disability and/or substance abuse issue. Eastpointe serves Wayne, Lenoir, Sampson and Duplin counties; 12,000 clients are served. Revenues last fiscal year total \$26 million. Eastpointe's funding has been cut 15 to 22% since September 10th, with an additional 5% cut coming in the near future. There will be major changes to Medicaid services such as elimination of Community Support, elimination of residential services for children, streamlining case management services and a reduction of 5% to Medicaid services. State cuts will result in \$179 million shortfall in 2009-10 and an additional \$240 million shortfall in 2010-11. Eastpointe is in the process of helping providers prepare for these budget cuts. Eastpointe has monthly provider meetings and has kept the Providers informed at these meetings regarding the budget cuts. Letters were sent to providers on June 29th notifying them of the potential 10 to 20% budget cuts. Eastpointe LME Board of Directors moved \$1,000,000 of local funds to offset budget cuts for this fiscal year. Immediate action taken by Eastpointe was to move consumers from 1 and 2 bed group homes to 3, 4, 5 and 6 bed group homes. Contracts were reduced by as much as 10 to 22%, and client visits were reduced to the consumers. For more information regarding Eastpointe call 1-800-513-4002; for an emergency call 1-800-913-6109. The Board thanked Mr. Jones for his presentation.

Mr. Darrell Parrish, Tax Administrator, addressed the Board regarding the Debt Setoff Program. Mr. Parrish stated the Local Government Debt Setoff Program allows cities and counties to submit to the NC DOR delinquent debts in order to match them against individual income tax refunds. As always, there are several requirements that have to be met: First, a debt must be over \$50.00 and it must be a minimum of 60 days delinquent before it can be submitted for Debt Setoff. Also, proper notice must be given to the debtor. Letters must be mailed informing the debtor that the debt is subject to be submitted to the DOR for Setoff, and the debtor has 30 days to file a written request for a hearing. The purpose of the hearing is to determine the validity and amount of the debt.

After the 30-day letter and the 60 days have expired, the debt can be submitted. Due to these date requirements, the Debt Setoff Program would have minimal effect on our current year collection rate. Lenoir County's current year collection rate has remained steady at just over 94 % in recent years. The second year we collect approx. 4 % more to bring us over 98 %, and by the 4th year, we are over 99%. It is important to point out that we also receive 10.25 % interest on 1st year delinquent accounts and 9 % interest on subsequent years. This past year, the Tax Department collected over \$349,000 in interest. The tax department is in need of new computer software; the current software will not work with the debt setoff program. The Board thanked Mr. Parrish for the information.

ITEMS FROM CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and Members of the Board. No items were discussed.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Hollowell stated Jones County has contacted Lenoir County to discuss partnering with smaller entities to create a regional 911 Center. Mr. Roger Dail, EMS Director has been in communication with Jones County and more information is being reviewed. Mr. Hollowell presented the Board with an Addendum Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property. Mr. Hollowell stated the property at 4776 Mays Store Rd. was omitted from the surplus listing at the October 5th meeting; the property was advertised with the other properties following the last meeting. Upon a motion by Ms. Brown and a second by Mr. Pharo, the addendum was unanimously approved. Mr. Hollowell then presented the Board with the bids that have been received on the properties for their acceptance or denial. Mr. Griffin stated he would like to see the Board consider setting a minimum bid for the surplus properties. Mr. Griffin stated the minimum should be set for at least 50% of the tax value and attorney's fees; more information should be available on each property in order for the Board to make a good decision. Mr. Griffin also suggested more advertisement should be made showing the properties are available for bid. Mr. Davis suggested signage should be placed on the properties so their availability will be known. Upon a motion by Ms. Brown and second by Ms. Sutton the acceptance of bids were tabled for more information. Mr. Hollowell stated the Census 2010 is coming April 1st. Lenoir County is the lead agency for the area in getting community leaders together to stress the importance of the Census. A "Complete Count Committee" is being formed and will meet on November 10th at the Gate Center to meet with Census officials. Mr. Hollowell asked each Board member to stress the importance of the Census to all the citizens of Lenoir County.

CONSENT AGENDA

Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board unanimously approved the Consent Agenda.

- | | | |
|----|--|----------------|
| 3. | Approval of Minutes: Regular Board Meeting: October 5, 2009
Closed Session Meeting: October 5, 2009 | Aytch/Jarman |
| 4. | Budget Ordinance Amendment: General Fund: DSS: \$3,873: Decrease | Parrish/Martin |
| 5. | Budget Ordinance Amendment: General Fund: Health (Immunization Program):
\$7,000: Increase | Huff/Martin |

BUDGET ORDINANCE AMENDMENTS/ORDINANCE/RESOLUTIONS

Item No. 6 was a Budget Ordinance Amendment: Solid Waste Fund: Landfill: \$18,500: Increase. Mr. Hollowell stated the amendment appropriates the funds from the sale of fixed assets. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund: Health (Bio-terrorism Program): \$33,664: Increase. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the amendment budgets additional state funding provided to support Bio-terrorism Program. Upon a motion by Mr. Humphrey and a second by Ms. Sutton, Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$75,000: Increase. Ms. Martin stated the amendment sets up the West Pharmaceutical No. 2 State One NC Grant Funds. This is $\frac{1}{4}$ of a \$300,000 grant from the North Carolina Dept of Commerce; One NC awarded this grant to West Pharmaceutical on October 26, 2007. This is a performance-based grant, with the balance of the grant to be awarded at 25% intervals. This is a pass-through grant – the County will write a check to West Pharmaceutical in the amount of \$75,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was an Ordinance to Establish an Identity Theft Detection and Prevention Program Utilizing Guidelines set Forth in the Federal Fact Act (2003). Mr. Hollowell stated the Federal Trade Commission adopted Identity Theft Rules requiring the creation of certain policies relating to the use of consumer reports, address discrepancy and the detection, prevention and mitigation of identity theft. The Federal Trade Commission regulations, adopted as 16 CFR § 681.2 require creditors, as defined by 15 U.S.C. § 168a(r)(5) to adopt red flag policies to prevent and mitigate identity theft with respect to covered accounts. The County of Lenoir is a creditor with respect to 16 CFR § 681.2 by virtue of accepting payment for certain County services in arrears. The Federal Trade Commission regulations require each creditor to adopt an Identity Theft Prevention Program which will use red flags to detect, prevent and mitigate identity theft related to information used in covered accounts. Lenoir County recognizes its responsibility to safeguard customer's personal information during its collection, recording, and handling within all County Departments. The purpose of this ordinance is to create an Identity Theft Detection and Prevention Program that complies with 16 CFR § 681.2 in order to detect, prevent and mitigate identity theft by identifying and detecting identity theft red flags, and by responding to such red flags in a manner that will prevent identity theft. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10A was a Resolution Authorizing Approval for the Lenoir County Emergency Services Department to Conduct Criminal History Background Checks on Employees. Mr. Dail stated the Lenoir County Emergency Services Department has been using the Lenoir County Sheriff's Office to conduct the background checks for hiring employees for their department. This is a prerequisite for employment. This is for full and part-time employees. The Ordinance to be adopted is pursuant to the authority vested in Lenoir County by General Assembly of the State of North Carolina in Sections 153A-11 and 153A-12 of the North Carolina General Statutes. The Emergency Services Department recommends adoption of this Resolution and the Ordinance that accompanies it to conduct criminal history background checks on final applicants for the Emergency Services Department. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10A was unanimously approved.

Item No. 10B was the Lenoir County Criminal History Check Ordinance. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10B was unanimously approved.

Item No. 11 was a Resolution Authorizing the Purchase of Additional Items to Upgrade Existing Furniture Items NTE: \$2,734. Mr. Dail stated there are currently six- (6) dispatch workstations in the Communications Center. The Non-Emergency Transport dispatch station and the supervisor station were recently added. These new furniture stations are a new, user-friendly design for the telecommunicator, reversing the slatwall and fabric inserts for functionality. The existing four- (4) stations have the old design, which creates a problem with functionality. By upgrading the four- (4) older stations, not only will this allow for increased functionality, but will allow for an aesthetic workplace, with all six- (6) stations being identical in look and design. This purchase is necessary to allow the Communications Center to be a fully functionally, aesthetically pleasing workplace. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving Purchase of an Interface to the LSS Fingerprint Machine \$3,900. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Mr. Hill stated the Sheriff's Office is currently installing a new fingerprint system (AFIX) which will Catalog fingerprints of persons who are incarcerated in the Lenoir County jail. The new system will also compare latent fingerprints from crime scenes to the database of known fingerprints collected in the jail and on the LSS livescan fingerprint machine. To funnel the fingerprints taken from people charged with felonies, an interface must be established between the LSS livescan machine and the AFIX system. The LSS livescan machine is a Motorola (MorphoTrak) product. MorphoTrak quoted the interface with the livescan machine for \$3,900. There are no other vendors that can provide this interface except for the company that designed the livescan machine. The funding for the interface connection will come from state controlled substance tax revenues. These funds are not derived from tax revenues and will not impact the general fund. Upon a motion by Ms. Sutton and a second by Mr. Pharo, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Approving Two Deeds of Easement for Water & Sewer Lines Between Lenoir County and the City of Kinston for Sanderson Farms Feed Mill and Hatchery Sites. On July 23, 2009, Sanderson Farms Board of Directors approved to proceed with the construction and start-up of the Company's Kinston, NC poultry complex. Construction of the facilities has begun with initial operation of the new complex scheduled to begin during the first quarter of fiscal 2011. As part of the incentives, Lenoir County and the City of Kinston purchased and swapped land with the State of NC for location of the Hatchery and Feed Mill sites. The easement between Lenoir County and the City of Kinston will allow for water and sewer to be provided to the Feed Mill and Hatchery sites. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing the Award of a Contract to Ormond Utilities for Highway 70 West Industrial Park Water Line Project: \$338,016.80. Mr. John Jarrell, City Engineer, stated The Highway 70 Industrial Park with the expansions and growth, has a shortage of water and sewer infrastructure. As a result the City of Kinston and Lenoir County have partnered to apply for grants to complete the needed infrastructure. The Highway 70 Industrial Park Water Line Project involves the extension of 16" and 12" water lines along Enterprise Boulevard, Smithfield Way and Hill Farm Road. Completion of the project will eliminate existing dead end water lines and provide more reliable water service and improved water pressure in the industrial park, benefiting industries such as West Pharmaceuticals, Smithfield Packing, Sanderson Farms and the new shell building. The location of the extension is shown on the attached map.

The total estimated cost of the project was \$551,267.20. Lenoir County has applied for and been awarded a grant of \$275,633.60 from the North Carolina Rural Center and a grant of \$253,173.60 from the North Carolina Department of Commerce, with a \$22,460.00 cash match by the City of Kinston. The granting agencies will require that the cash match be spent first, then grant funds will reimburse the remaining cost of the project. Unused grant money will be returned to the granting agencies. City of Kinston advertised the project and bids were opened September 14, 2009. Fourteen bids were submitted and after careful review of the bids received, the City of Kinston staff recommends this bid be awarded to Ormond Utilities. Ormond Utilities was the lowest responsive bidder with a bid of \$307,288.00, with a 10% contingency of \$30,728.80 for a total award of \$338,016.80. On July 21, 2008 the Lenoir County Board of Commissioners approved "Authorizing Resolution by Governing Body of the Applicant: NC Economic Infrastructure Program" to apply for the grant. Lenoir County has applied for and been awarded two grants for this project: NC Rural Center in the amount of \$275,633.60 and NC Department of Commerce in the amount of \$253,173.60—totaling \$528,807.20. Upon a motion by Ms. Sutton and a second by Mr. Humphrey, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. Item was tabled.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Criminal Justice Partnership Program (CJPP) 1 st Appearance	Richard Basili (Re-Appointment)	May 2012
Lenoir County Planning Board 1 st Appearance	Barry E. Seay (Alternate)	November 2012

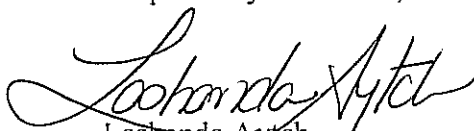
CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

ADJOURNMENT

Upon a motion by Mr. Stroud and a second by Ms. Brown, the Board adjourned at 5:07 p.m.

Respectfully submitted,


Lashanda Aytch
Clerk to the Board

Reviewed By


Michael W. Jarman
County Manager

INTRODUCED BY: Michael Jarman, County Manager DATE: 11/02/09 ITEM NO.: 4

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2009	John Powley	53408	\$653.17	Adjusted Value
2005	Jason Hinnant	59599	231.31	Double Listed
2006	Jason Hinnant	59599	217.96	Double Listed
2007	Jason Hinnant	59599	209.39	Double Listed
2008	Jason Hinnant	59599	190.58	Double Listed
2009	Jason Hinnant	59599	152.68	Double Listed
2009	Cheryl Jarman	14957	135.24	Adjusted Value
2009	Walter Killinger	16752	990.26	Adjusted Value
2006	Rose Stephens	42575	114.72	Corrected Listing
2009	Jane Hughes	14382	198.49	Adjusted Value
2009	Ruth Masters	39101	336.02	Double Listed
2009	Angelina Hawkins	33246	154.65	Adjusted Value
2009	Herbert Smith	1202	200.01	Adjusted Value
2009	Herbert Smith	1202	182.27	Adjusted Value
2009	Antonio Ramirez	17636	169.62	Adjusted Value
2009	Jazmine Henriquez	64422	336.02	Adjusted Value
2008	Shelia Minton	59239	132.42	Double Listed
2007	Shelia Minton	59239	146.65	Double Listed
2006	Shelia Minton	59239	161.69	Double Listed
2005	Shelia Minton	59239	150.34	Double Listed
2004	Shelia Minton	59239	169.84	Double Listed
2008	Charles Shepherd	447	136.48	Double Listed
2009	Garland Smith	47252	120.46	Double Listed
2008	Garland Smith	47252	166.01	Double Listed
2009	Kami Foss	60973	239.23	Double Listed
2008	Kami Foss	60973	282.55	Double Listed
2007	Kami Foss	60973	304.63	Double Listed
2006	Kami Foss	60973	380.33	Double Listed
2005	Kami Foss	60973	415.60	Double Listed
2009	Scott Matthews	12526	251.07	Correct Listing
2007	Directv Inc	47671	2,236.56	Adjusted Value
2009	Directv Inc	47671	\$1,005.94	Adjusted Value
2009	Directv Inc	47671	151.00	Adjusted Value
2009	Directv Inc	47671	400.92	Adjusted Value
2009	Lenox Incorporated	81248	4,399.89	Adjusted Value
2009	Riley Outdoor LLC	10861	1,273.73	Corrected Listing
2009	Riley Outdoor LLC	10861	1,182.29	Corrected Listing
2009	Riley Outdoor LLC	10861	997.82	Corrected Listing

2009	Riley Outdoor LLC	10861	499.29	Corrected Listing
2009	Donna Stafford	27291	100.03	Legal Exemption
2009	Mountain Aircraft Service	62177	198.54	Corrected Listing
2009	Barnhill Contracting Co	63373	6,504.97	Corrected Listing
2009	Charles Suggs	28119	539.58	Legal Exemption
2009	Cebridge Acquisition LLC	64243	765.48	Corrected Listing
2009	Cebridge Acquisition LLC	64243	272.68	Corrected Listing
2009	Cebridge Acquisition LLC	64243	3,920.43	Corrected Listing
2009	Cebridge Acquisition LLC	64243	123.04	Corrected Listing
2009	Premier Trailer Inc	67982	1,819.24	Corrected Situs
2009	Benita Parker	22072	295.12	Legal Exemption
2009	Bessie Temple	29515	623.00	Adjusted Value
2009	Wenonah Adams	136	649.94	Adjusted Value
2009	Delna Dail	6050	201.81	Adjusted Value
2009	Kathryn Moody	53317	335.04	Corrected Listing
2009	Bessie Temple	29515	188.79	Adjusted Value
2009	Bessie Temple	29515	100.04	Adjusted Value
2009	Bessie Temple	29515	709.82	Adjusted Value
2009	John Humphrey	14435	701.94	Adjusted Value
2009	John Humphrey	14435	692.36	Adjusted Value
2009	John Humphrey	14435	390.16	Adjusted Value
2009	John Deaver	46201	342.50	Corrected Listing
2009	Jimmy Moore	20401	108.73	Reval Adjustment
2009	Jimmy Moore	20401	179.34	Reval Adjustment
2009	Jimmy Moore	20401	233.18	Reval Adjustment
2009	Jimmy Moore	20401	275.21	Reval Adjustment
2009	First Citizens Bank	2057	179.34	Reval Adjustment
2009	Evelyn Kornegay	17433	643.00	Adjusted Value
2009	Evelyn King	16891	679.75	Adjusted Value
2009	Jeffrey Jones	15911	458.98	Adjusted Value
2009	Suzanne Roach	43788	191.08	Double Listed
2009	A Ray of Hope Christian	36762	1,021.22	Legal Exemption
2009	Tillman Carter	4345	413.46	Adjusted Value
2009	Post Oak Church	41251	105.50	Legal Exemption
2009	Gordon Kelley	16530	1,588.63	Reval Adjustment
2009	NC DOT	60789	164.55	Corrected Listing
2009	Robert Bryant	3389	600.83	Adjusted Value
2009	Luther Hardee	11114	113.80	Reval Adjustment
2009	Luther Hardee	11114	185.37	Reval Adjustment
2009	Luther Hardee	11114	164.08	Reval Adjustment
2009	Luther Hardee	11114	236.65	Reval Adjustment
2009	Luther Hardee	11114	148.26	Reval Adjustment
2009	Luther Hardee	11114	204.07	Reval Adjustment
2009	Luther Hardee	11114	132.57	Reval Adjustment
2009	Luther Hardee	11114	262.32	Reval Adjustment
2009	NC DOT	40884	2,043.86	Corrected Listing
2009	Melinda Walston	9353	824.57	Adjusted Value
2009	Kenneth King	58677	244.24	Legal Exemption
2009	Clarence Smith	26328	395.97	Corrected Listing
2009	Patricia Thompson	3012	317.44	Corrected Listing
2009	Charlie Grant	10258	170.19	Adjusted Value
2009	Jeffrey Jordan	16327	272.01	Corrected Listing
2009	Virginia Hill	3841	\$254.05	Corrected Listing
2009	Billy Baker	916	108.90	Adjusted Value
2009	Stella Pearman	47311	104.72	Corrected Listing
2009	Leon Jones	16011	106.80	Adjusted Value

2009	Halbert Campbell	3832	399.50	Corrected Listing
2009	Kevin Strickland	61516	875.04	Adjusted Value
2009	Kevin Strickland	61516	561.62	Adjusted Value
2009	Kevin Strickland	61516	300.55	Adjusted Value
2009	B E Dale Sr Heirs	67643	294.92	Reval Adjustment
2009	B E Dale Sr Heirs	67643	884.76	Adjusted Value
2009	Cauley Const Co Inc	4464	492.74	Adjusted Value
2009	C Vinson	8146	440.55	Adjusted Value
2009	Bobby Craft	5604	334.93	Corrected Listing
2009	Daniel Everette	8343	465.75	Adjusted Value
2009	Jimmy Becton	1687	216.09	Reval Adjustment
2009	Lucian Young	33647	348.71	Keying Error
2009	Travis Everette	8343	619.13	Adjusted Value
2009	Cecil Conner	5228	2,264.74	Adjusted Value
2009	Desmond McPhail	2518	342.25	Adjusted Value
2009	Desmond McPhail	2518	146.00	Adjusted Value
2009	Sandra Powell	23422	151.22	Corrected Listing
2009	Howard Rouse	25035	268.34	Adjusted Value
2009	Willard Thompson	33837	280.56	Corrected Listing
2009	Claude Westbrook	22559	226.05	Corrected Listing
2009	John Grant	10289	123.15	Reval Adjustment
2009	Frederick Harrison	11812	596.74	Adjusted Value
2009	D & E Rentals LLC	32584	468.38	Adjusted Value
2009	George Sutton	68218	1,684.76	Adjusted Value
2009	Vernon Hill	13157	145.33	Adjusted Value
2009	Vernon Hill	13157	119.44	Adjusted Value
2009	Vernon Hill	13157	824.89	Adjusted Value
2009	Larry Boyette	2444	118.16	Reval Adjustment

Refunds

Year	Name	Account	Amount	Reason
2009	Cecil Taylor	44468	\$240.00	Corrected Listing
2009	Mary Ingram	21135	384.40	Adjusted Value
2009	PNC Equipment	12605	1,577.12	Legal Exemption

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

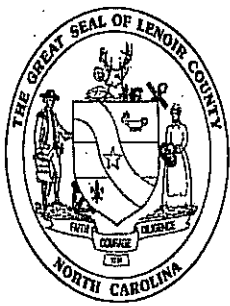
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman

11/02/09
Date

ATTEST

11/02/09
Date



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$1034.00 Decrease

Item No. 5

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 09/10 Appropriations

Budget Amendment # _____

Date Approved _____

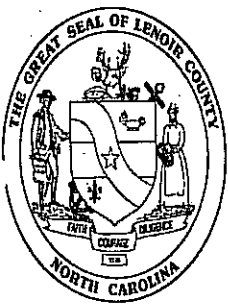
Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>DECREASE</u>			<u>DECREASE</u>		
103535.3008			105363.4975		
FEDERAL ADOPTION INCENTIVE		\$ (1,034.00)	FED ADOPTION INCENTIVE FUND		\$ (1,034.00)
Total		\$ (1,034.00)	Total		\$ (1,034.00)

Reason and Justification for Request:

Line item adjustments to reflect allocation received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	10-22-09	<i>Marta H. Maite</i>	10/27/09
Budget Officer Approval	Date		
<i>Marta H. Maite</i>	10/30/09		
Board Approval (When Applicable)	Date	Date of Minutes	



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$212.00 Increase

Item NO 6

LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

FY 09/10
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u> <u>103531.3001</u> ADMINISTRATIVE REIMBURSEMENT	\$ 212.00	<u>INCREASE</u> <u>105372.1151</u> CRISIS-CP&L	\$ 212.00		
Total	\$ 212.00	Total	\$ 212.00		

Reason and Justification for Request:
 Line item adjustments to reflect allocation received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	10-9-09	<i>[Signature]</i>	10/19/09

Budget Officer Approval	Date
<i>[Signature]</i>	10/21/09

Board Approval (When Applicable)	Date	Date of Minutes
-----------------------------------	------	-----------------

Item No. 7

BUDGET ORDINANCE AMENDMENT: FINANCE/EMERGENCYMEDICAL SERVICES: \$2,415. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/EMERGENCY MEDICAL SERVICES		10-3842-8500 INSURANCE - MISCELLANEOUS 10-4332-5999 CAPITAL OUTLAY < \$5,000	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3842-8500	INSURANCE-MISCELLANEOUS	2,415.00	10-4332-5999	CAPITAL OUTLAY < \$5,000	2,415.00
Total		2,415.00	Total		2,415.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM VFIS INSURANCE AS A RESULT OF A LOST RADIO IN THE EMERGENCY SERVICES DIVISION ON 10/03/2009. A CHECK IN THE AMOUNT OF \$2,414.29 WAS RECEIVED ON 10/26/09.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Marta</i>	10/27/09	<i>Marta H. Marta</i>	10/27/09
Budget Officer Approval	Date		
<i>Michael Wilson</i>	10/30/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 8

Salute! To Veterans

WHEREAS, "Armistice Day" was conceived as a tribute to the many Americans who sacrificed their lives in World War I and,

WHEREAS, in 1954 President Eisenhower signed a Bill renaming November 11th as Veterans Day and,

WHEREAS, today we honor all American Veterans who have served in every other war, before and after World War I, to defend Democracy and,

WHEREAS, we also honor our Veterans from every period of peace, for they protect what our war Veterans fought and died to defend and,

WHEREAS, Veterans of Kinston and Lenoir County are currently serving in the Middle East and other dangerous areas and,

WHEREAS, the 9th Annual Salute to Veterans Weekend will be celebrated in downtown Kinston-Lenoir County, November 6-8, 2009, having its theme **THANK A VET.**

THEREFORE, BE IT RESOLVED I, George W. Graham, Jr., Chairman, Lenoir County Board of Commissioners, does hereby support the efforts of Salute! A Tribute to America's Veterans and commend this observance to all citizens urging them to recognize the courageous service of our Veterans in the preservation of the freedom of our great nation, **AND BE IT FURTHER RESOLVED THAT** we thank the Veterans of this county for their tireless efforts to secure the freedoms we enjoy.

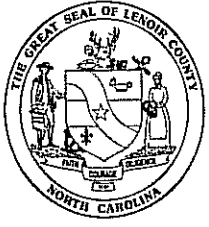
So proclaimed this the 2nd day of November 2009.

ATTEST:

George W. Graham, Jr., Chairman
Lenoir County Board of Commissioners

Lashanda Aytch – Clerk to the Board

Item No. 9



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
WIC Program (State) 10-3507-3300	21,200.00	WIC Program Departmental Supplies 10-5167-2900 21,200.00
Total	\$ 21,200.00	Total \$ 21,200.00
Reason and Justification for Request: Additional state funding allotted to agencies currently serving greater than 100% of their average base caseload; Base caseload for W.I.C. Program increased; funding adjusted accordingly.		
Department Head Approval	Date	Finance Officer Approval Date
<i>[Signature]</i>	10/27/09	<i>Marta H. Martin</i> 10/28/09
Budget Officer Approval	Date	
<i>Michael W. [Signature]</i>	10/30/09	
Board Approval (When Applicable)	Date	Date of Minutes

Item No. 10A



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH-H1N1-PHASE1-#848		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3511-3303 GRANT-H1N1-PHS 1-#848	54,200.00	10-5191-1210 SALARIES & WAGES	23,075.00		
		10-5191-1212 OVERTIME	10,000.00		
		10-5191-1810 EMPLOYER-FICA	2,050.00		
		10-5191-1811 EMPLOYER-MEDICARE	480.00		
		10-5191-1820 EMPLOYER-RETIREMENT	1,655.00		
		10-5191-1830 EMPLOYER-INSURANCE	6,285.00		
		10-5191-1870 EMPLOYER-401-K	1,655.00		
		10-5191-2600 OFFICE SUPPLIES/PRINTING	2,000.00		
		10-5191-2900 OTHER SUPPLIES	5,000.00		
		10-5191-3110 TRAVEL	1,000.00		
		10-5191-3950 TRAINING	1,000.00		
Total	54,200.00	Total	54,200.00		

Reason and Justification for Request:

BUDGET AMENDMENT TO SET UP PHASE I OF THE H1N1 FUNDS PROVIDED TO THE COUNTY THROUGH THE FEDERAL GOVERNMENT. THESE FUNDS WILL BE USED FOR PLANNING ACTIVITIES SUCH AS DEVELOPING, UPDATING, OR REVISNG PANDEMIC FLU PLAN OR EPIDEMIOLOGIC RESPONSE PLAN.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	10/22/09	Martha H. Martin	10/23/09
Budget Officer Approval	Date		
<i>[Signature]</i>	10/26/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 10B



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

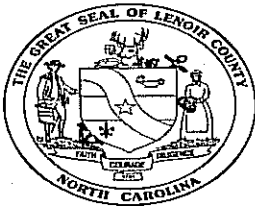
FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT HEALTH-H1N1-PHASE2-#849		LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3511-3304	GRANT-H1N1-PHS 2-#849	5,800.00	10-5192-1210	SALARIES & WAGES	2,000.00
			10-5192-1810	EMPLOYER-FICA	125.00
			10-5192-1811	EMPLOYER-MEDICARE	30.00
			10-5192-1820	EMPLOYER-RETIREMENT	100.00
			10-5192-1830	EMPLOYER-INSURANCE	380.00
			10-5192-1870	EMPLOYER-401-K	100.00
			10-5192-2900	OTHER SUPPLIES	2,000.00
			10-5192-3110	TRAVEL	565.00
			10-5192-3950	TRAINING	500.00
Total		5,800.00	Total		5,800.00
Reason and Justification for Request: BUDGET AMENDMENT TO SET UP PHASE 2 OF THE H1N1 FUNDS PROVIDED TO THE COUNTY THROUGH THE FEDERAL GOVERNMENT. THESE FUNDS WILL BE USED FOR MONITORING AND SUVEILLANCE OF PANDEMIC FLU INCIDENCE.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>[Signature]</i>		10/22/09	<i>Maura H. Marti</i>		10/23/09
Budget Officer Approval		Date			
<i>[Signature]</i>		10/26/09			
Board Approval (When Applicable)		Date	Date of Minutes		

Item No. 10C



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

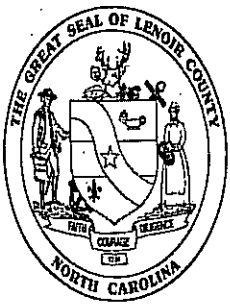
Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH-H1N1-PHASE3-#851		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3511-3305	GRANT-H1N1-PHS 3-#851	78,678.00	10-5193-1210	SALARIES & WAGES	32,500.00
			10-5193-1212	OVERTIME	12,000.00
			10-5193-1810	EMPLOYER-FICA	2,760.00
			10-5193-1811	EMPLOYER-MEDICARE	650.00
			10-5193-1820	EMPLOYER-RETIREMENT	2,225.00
			10-5193-1830	EMPLOYER-INSURANCE	8,455.00
			10-5193-1870	EMPLOYER-401-K	2,225.00
			10-5193-2900	OTHER SUPPLIES	4,863.00
			10-5193-3110	TRAVEL	2,000.00
			10-5193-3950	TRAINING	1,000.00
			10-5193-6900	CONTRACT SERVICES	10,000.00
Total		78,678.00	Total		78,678.00

Reason and Justification for Request:

BUDGET AMENDMENT TO SET UP PHASE 3 OF THE H1N1 FUNDS PROVIDED TO THE COUNTY THROUGH THE FEDERAL GOVERNMENT. THESE FUNDS WILL BE USED FOR IMPLEMENTATION SUCH AS RESPONDING TO PANDEMIC FLU EVENTS AND ADMINISTERING THE VACCINES

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	10/22/09	Martha H. Martin	10/23/09
Budget Officer Approval	Date		
<i>[Signature]</i>	10/26/09		
Board Approval (When Applicable)	Date	Date of Minutes	



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$376,839.00 Increase

Item No. 11

**LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST**

FY 09/10
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
INCREASE 103585.3995 ARRA DAY CARE	\$ 376,839.00	INCREASE 105351.4978 ARRA DAY CARE	\$ 376,839.00		
Total		\$ 376,839.00	Total	\$ 376,839.00	

Reason and Justification for Request:

Line item adjustments to reflect allocation received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	10-20-09	<i>Marta H. Mata</i>	10-21-09
Budget Officer Approval	Date		
<i>[Signature]</i>	10/21/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 12

BUDGET ORDINANCE AMENDMENT: COMMUNITY DEVELOPMENT BLOCK GRANT:
NOVA-RURAL CENTER GRANT: \$480,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
COMMUNITY DEVELOPMENT BLOCK GRANTS	NOVA-RURAL CENTER GRANT	46-3411-3605 RURAL CENTER-NOVA 46-4959-5850 CONSTRUCTION	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
46-3411-3605 RURAL CENTER - NOVA	480,000.00	46-4959-5850 CONSTRUCTION	480,000.00
Total	480,000.00	Total	480,000.00

Reason and Justification for Request:

BUDGET AMENDMENT TO ESTABLISH THE RURAL CENTER PORTION OF THE NOVA PROJECT. THESE RURAL CENTER FUNDS ARE PART OF THE RURAL HEALTHCARE INITIATIVE PROGRAM AND WILL BE USED IN CONJUNCTION WITH OTHER FUNDING TO DEVELOP AN 18-BED PSYCHIATRIC RESIDENTIAL TREATMENT FACILITY FOR CHILDREN AND YOUTH. THIS PROJECT WAS APPROVED BY THE COMMISSIONERS AT THE MAY 18, 2009 MEETING. THE GRANT IS PART OF A \$2.2 MILLION PROJECT THAT WHEN COMPLETED WILL ADD \$2.8 MILLION IN NEW REVENUES AND 42 NEW FULL-TIME JOBS, AND WILL BE A PASS THROUGH GRANT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Meitz</i>	10/23/09	<i>Marta H. Meitz</i>	10/23/09
Budget Officer Approval	Date		
<i>Mike Wilson</i>	10/26/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman County Manager **DATE:** 11/02/09 **ITEM NO:** 13

Resolution Authorizing Individuals to Sign all Requisitions for Funds from the Industrial Development Fund Grant (I-391)

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to approve, Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha H. Martin, Finance Officer, and Rose T. Fox, Accounting Specialist as designated individuals certified to sign requisitions for all Industrial Development Fund Grant (IDF) requisitions for funds.

HISTORY/BACKGROUND:

Lenoir County applied to the North Carolina Department of Commerce for an Industrial Development Fund Grant on January 5, 2009. These funds will be used along with funds from The Rural Center and a local match from the City of Kinston, to create a redundant water system in the Hwy 70 Industrial Park. This will help fund a water line linkage and a two-way feed that will enable West Pharmaceuticals to expand its existing operations and eliminate the risk of a plant shutdown in the event of a line rupture. The County received notice of the approval of this grant on October 14, 2009.

EVALUATION:

The need to have documents executed in a timely manner is important to the success of the projects. The above listed individuals are qualified to represent the County in these matters.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha H. Martin, Finance Officer, and Rose T. Fox, Accounting Specialist, be designated as the individuals certified to approve and sign requisitions for funds from the Industrial Development Fund Grant project and execute all necessary signature cards required by the North Carolina Department of Commerce, the issuing agency.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 11/02/09
Date

ATTEST 11/02/09
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/02/09 **ITEM NO.** 14

Resolution Authorizing Acceptance of a Grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) to Provide Funding for the Lenoir County Youth Based Positive Behavior Support Program

SUBJECT AREA: Financial

ACTION REQUESTED:

To authorize acceptance of a grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) to provide funding for the Lenoir County Youth Based Positive Behavior Support Program.

HISTORY/BACKGROUND:

The State of North Carolina has received funding from the American Recovery and Reinvestment Act of 2009. The North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) accessed approximately \$5 million of this funding through a grant applied for by the Governor's Crime Commission (GCC). DJJDP gave access to these monies to each of the local Juvenile Crime Prevention Councils (JCPC) in the State. These funds were slated for 3 project areas, Gang Assessment, Evidence Based Practices/Programs, and Gang Assessment/Evidence Based Practices/Programs. Lenoir County had previously supported the 8th District Family Court Program and had already conducted a Gang Assessment Project; therefore, the Lenoir County JCPC members opted to create an Evidence Based Program for the County. This group successfully completed the bidding process with the State and received funding in the amount of \$50,000. These funds could have been spread out over a two year time frame, but the group agreed to receive the entire amount during the first fiscal year of the grant, 2009-2010. The Lenoir County Schools will administer the grant. The schools have agreed to support the grant with in-kind funds and provide an office area for the position created by the grant funds.

EVALUATION:

The State of North Carolina received funding from the American Recovery and Reinvestment Act of 2009. The North Carolina Department of Juvenile Justice and Crime Prevention (DJJDP) has accessed approximately \$5 million of this funding to be used by local JCPC Programs for gang related projects. These grant funds will provide the Lenoir County Schools and the Structured Day Program, a JCPC funded program, with access to a non-traditional School Social Worker. This position will be used to assist youth that have been identified through office discipline referrals as having gang issues and assist them and their families with access to the local services and resources offered in and around Lenoir County. The goal would be to utilize and partner with the successful Youth Based Positive Behavior Support Program model already in place within the Lenoir County School system.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of County Commissioners to accept a grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention (DJJDP) to provide funding for the Lenoir County Youth Based Positive Behavior Support Program.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 11/02/09
Date

ATTEST 11/02/09
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/2/09 **ITEM NO.** 15A.

Resolution Approving Acceptance and Execution of Contract for Independent Personnel Consulting Services: Johnson Professional Consulting Services (Johnson PCI)

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the acceptance of a proposal for independent personnel consulting services from Johnson Professional Consulting Services and authorize the County Manager to execute the contract for FY09-10.

HISTORY/BACKGROUND:

Lenoir County's Personnel Manual was implemented in 2004. Federal and State laws are constantly changing. These changes necessitate upgrades to our manual and continual training of our supervisors and employees. Johnson Personnel Consulting, Inc. (Johnson PCI) is a professional organization offering a variety of personnel consulting services concerning matters including but not limited to: recruitment and selection issues, applicant and employee qualification recommendations, position classification recommendations, organizational structures and position design, policy development and interpretation, employee / employer relations issues, disciplinary action, EEOC responses, salary administration issues, regulation compliance to include American Disabilities Act, unlawful workplace harassment, Family Medical Leave Act. etc. and training in specific areas.

Sylvia Johnson, owner of Johnson PCI, will be our on-site consultant. Mrs. Johnson is well qualified to advise the County on personnel issues, update our Personnel Manual, revise our job descriptions, and conduct employee training in all areas of workplace harassment, the Family Medical Leave Act, and the American Disabilities Act. She retired from the State of North Carolina with thirty-two years of service and at the time of her retirement, was the Eastern Regional Director of Personnel for the North Carolina Department of Health and Human Services. In 2001 Mrs. Johnson received her certification as a licensed personnel consultant and has been actively involved with area counties. Initially, Lenoir County will contract with Johnson PCI for personnel consulting services for one 8-hour day per week, at a rate of \$450 per day. Additional hours, on an as needed basis, will be billed at the standard rate of \$60 per hour.

EVALUATION:

Lenoir County's Personnel Manual has not been updated since 2004. Federal and State personnel laws are constantly changing. To limit the County's exposure to litigation, personnel training for supervisors must be implemented. Diane Atkinson, who has handled payroll and human resource duties, retired in December 2008 and is working only part-time. Johnson PCI is a full-service personnel-consulting firm with a vast knowledge of State and local government personnel laws, policies, and issues. With the guidance of Johnson PCI, the County will be able to update it's personnel policy manual, update job descriptions, provide necessary training to supervisors, and receive advice on disciplinary and complicated employee termination issues. Administration will work closely with Johnson PCI to update our personnel policies and procedures to assure compliance with applicable personnel laws. This will be the first step in establishing a much-needed Human Resources Department for Lenoir County government.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED that The Board authorizes acceptance of a proposal for independent personnel consulting services from Johnson Professional Consulting Services for one 8-hour day per week at a rate of \$450 per day, with additional hours on an as needed basis, at the standard rate of \$60 per hour, and be it further resolved that the County Manager is authorized to execute the contract with Johnson Professional Consulting Services.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

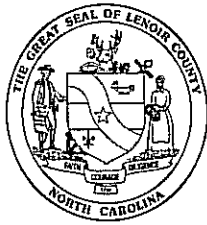
YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 11/02/09
Date

ATTEST 11/02/09
Date

Item No. 15B



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2009-10
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		FINANCE		10-3991-9910 FUND BALANCE APPROPRIATED	
				10-4130-6900 CONTRACTED SERVICES	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910 FUND BALANCE APPROPRIATED		19,530.00	10-4130-6900 CONTRACTED SERVICES		19,530.00
Total		19,530.00	Total		19,530.00
Reason and Justification for Request: TO BUDGET FUNDS FOR INDEPENDENT PERSONNEL CONSULTING SERVICES FROM JOHNSON PROFESSIONAL CONSULTING SERVICES (JOHNSON PCI) FOR FY09-10.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Marta H. Marti</i>		10/27/09	<i>Marta H. Marti</i>		10/27/09
Budget Officer Approval		Date			
<i>Michael W. Jarm</i>		10/30/09			
Board Approval (When Applicable)		Date	Date of Minutes		

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 11/02/09 **ITEM NO.** 116

Resolution Authorizing Replacement of Four Gas Pack Roof Units and Repair of a Fifth Unit at the Lenoir County DSS Building: Ed Phillips, Inc.: \$23,765

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to authorize Ed Phillips, Inc., of Kinston, N.C. to replace four gas pack roof units and repair a fifth unit at the Lenoir County DSS Building in an amount not to exceed \$23,765.

HISTORY/BACKGROUND:

In October of 2009 it was reported to the Lenoir County Maintenance Department that the air conditioning and heat in the DSS building was not working properly. There are 16 units heating and cooling the DSS building. These are the original units that were installed when the building was acquired and up-fitted for DSS. Several units have been repaired or replaced over the past few years. Ed Phillips, Inc. performs the annual maintenance on these units and was called to investigate why the building was not warming up. It was determined that the heat exchangers on four (4) units were bad and a fifth unit had a malfunctioning ignition control switch. Due to the age of the units, Administration decided it was best to replace the four (4) units with bad heat exchangers and repair the ignition switch on the fifth unit.

EVALUATION:

The Lenoir County DSS building has 16 gas packs that heat and cool the building. Four (4) units have been diagnosed with bad heat exchangers and one (1) unit with a malfunctioning ignition switch. Due to the age of these units, Administration decided it would be more cost effective to replace the four (4) units with bad heat exchangers and repair the unit with a faulty ignition switch. Ed Phillips, Inc. was called to diagnose the problem and provided County Maintenance with the quote to replace the four (4) units and repair the fifth unit.

Approval of this resolution will allow the encumbrance of funds and payment to the contractor upon completion of the replacement.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 11/02/09 **ITEM NO.** 17

Resolution Approving Purchase of Eight (8) 2010 Ford Crown Victoria's: \$164,840

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Capital Ford for the purchase of (8) 2010 Ford Crown Victoria's.

HISTORY / BACKGROUND:

Each year the Sheriff's Office purchases (8) Ford Crown Victoria's to replace patrol vehicles that are approaching or have exceeded 125,000 miles. The Ford Crown Victoria is essentially the all-around workhorse vehicle for law enforcement. These vehicles provide good storage capabilities, safety, and superior handling during high speed situations. Most of the Sheriff's motor fleet is Ford Crown Victoria's.

EVALUATION:

The North Carolina contract for automobiles was finalized in October. Capital Ford in Raleigh, N.C. was awarded the contract for the distribution of these vehicles. The negotiated contract base price for each vehicle is \$20,605. This price is almost \$700 less than the previous year.

The Sheriff respectfully requests the Board of Commissioners to permit the Sheriff to execute a purchase order with Capital Ford for the purchase of (8) 2010 Ford Crown Victoria's.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Capital Ford for the purchase of (8) 2010 Ford Crown Victoria's.

Capital Ford----- \$ 164,840

Funding Account #: 14-4200-5400 \$164,480

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 11/02/09
Date

ATTEST 11/02/09
Date

**RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE COUNTY OF LENOIR
AUTHORIZING EXECUTION OF CDBG DOCUMENTS**

WHEREAS, the County of Lenoir has the need for housing improvements within many areas around the County; and

WHEREAS, the County of Lenoir has applied for funding from the State of North Carolina under the Small Cities Community Development Block Grant Program; and

WHEREAS, the County of Lenoir expects to receive a \$400,000 grant under the 2009 Small Cities Community Development Block Grant Program – Scattered Site Category,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Lenoir;

THAT, The County of Lenoir will accept the State of North Carolina Small Cities Community Development Block Grant of \$400,000 – Scattered Site Category; and

THAT, George W. Graham, Jr., Chairman; Michael W. Jarman, County Manager; and Thomas L. Hollowell, Assistant County Manager are hereby authorized to accept the grant offer on behalf of the County of Lenoir and execute the Grant Agreement, Funding Approval Form, and related grant documents; and

THAT, The County of Lenoir has substantially complied with or will substantially comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to the project.

Adopted this ____ day of _____, 2009 at Lenoir County, North Carolina.

Lashanda Aytch

Clerk to the Board
Title

Item No. 18B.

COUNTY OF LENOIR
FINANCIAL MANAGEMENT RESOLUTION
SCATTERED SITE HOUSING PROJECT

WHEREAS, the County of Lenoir expects to receive a 2009 Community Development Block Grant in the amount of \$400,000; and

WHEREAS, the North Carolina Administrative Code Resolution (4 NCAC 19L) requires that the County of Lenoir designate a Grant Finance Officer, authorized individuals to execute grant requisitions, and a Depository for CDBG revenues;

NOW, THEREFORE, the Board of Commissioners of the County of Lenoir hereby resolves the following:

- (1) Martha H. Martin will serve as Grant Finance Officer and will be responsible for financial management of the 2006 program according to the requirements of 4 NCAC 19L.
- (2) First Citizens Bank, North Carolina is hereby designated as the official depository for revenues budgeted for the 2009 CDBG Scattered Site Project.
- (3) Michael W. Jarman, County Manager; Thomas L. Hollowell, Assistant County Manager; Martha H. Martin, Finance Officer; and Rose T. Fox, Accounting Specialist are hereby designated as individuals certified to sign requisitions for 2009 CDBG funds.
- (4) That George W. Graham, Jr., Chairman, is hereby authorized to sign the "Signatory Forms and Certifications" as the "Certifying Official" and return the forms along with all other materials as necessary to the respective agencies.

Resolved this ____ day of _____, 2009 at Kinston, Lenoir County, North Carolina.

ATTEST: (SEAL)

Lashanda Aytch

Clerk to the Board _____

Title

Item No. 18C

COUNTY OF LENOIR

GRANT PROJECT BUDGET ORDINANCE

2009 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

BE IT ORDAINED by the Board of Commissioners of the County of Lenoir, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Budget Ordinance is hereby adopted:

Section I. The project authorized is the Community Development Project described in the work statement contained in the 2009 CDBG application between the County of Lenoir and the Division of Community Assistance. This project is also referred as the Scattered Site Housing Project.

Section II. The officers of the County of Lenoir are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the Division of Community Assistance and the budget contained herein.

Section III. The following revenues are anticipated to be available to complete the project.

1. Community Development Block Grant	\$400,000	
TOTAL REVENUES		\$400,000

Section IV. The following amounts are appropriated for the project:

1. Clearance	30,000	
2. Relocation	330,000	
3. Administration	<u>40,000</u>	
TOTAL EXPENDITURES		\$400,000

Section V. The finance officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and Federal and State Regulations.

Section VI. Funds may be advanced from the general funds for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner. Reimbursement to the general funds should be made in a timely manner.

Section VII. The finance officer is directed to report monthly on the financial status of each project element in Section IV and on the total grant revenues received or claimed.

Section VIII. The budget officer is directed to include an analysis of past and future costs and revenues on this grant project as a part of every budget submission made to this Board.

Section IX. Copies of this Grant Project Ordinance shall be made available to the budget officer for direction in carrying out this project.

Adopted this ____ day of _____, 2009 at Lenoir County, North Carolina.

Lashanda Aytch

Clerk to the Board

Title

INTRODUCED BY: Michael Jarman, County Manager DATE: 10/19/09 ITEM NO. 19

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Criminal Justice Partnership Program (CJPP) 2 nd Appearance	Richard Basili (Re-Appointment)	May 2012
Lenoir County Planning Board 2 nd Appearance	Barry E. Scay (Alternate)	November 2012
Lenoir County Planning Board 1 st Appearance	Anthony D. Hall (Alternate)	November 2012
Criminal Justice Partnership Program (CJPP) 1 st Appearance	Anthony D. Hall (Appointment)	November 2012

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Gritton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Criminal Justice Partnership Program (CJPP) 2 nd Appearance	Richard Basili (Re-Appointment)	May 2012
Lenoir County Planning Board 2 nd Appearance	Barry E. Seay (Alternate)	November 2012
Lenoir County Planning Board 1 st Appearance	Anthony D. Hall (Alternate)	November 2012
Criminal Justice Partnership Program (CJPP) 1 st Appearance	Anthony D. Hall (Appointment)	November 2012

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 10/19/09
Date

ATTEST 10/19/09
Date

re appointment

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Criminal Justice Partnership / Day Reporting Center

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Richard L. Basili
Address: 1011 HARVEY CIRCLE
City/State/Zip: KINSTON, N.C. 28501
Telephone: (Home) 522-5882 (Work) N/A AT PRESENT
Occupation: PURCHASING
Business Address: SAME AS ABOVE
Age: (Optional): _____
Number hours available per month for this position: WHATEVER IT TAKES.
Training: MEMBER SINCE 7-18-07
Business and Civic Experience/Skills: ISMA-CV FORMALLY NAPM. 35 YRS., LCMA PRES. 3+ YRS. CURRENT BOARD MEMBER
Other County Boards/Committees/Commissions presently serving on: LCMA, GREENE LAMP INC. BOARD MEMBER. LENOIR COMMITTEE OF 100 BOARD MEMBER
Expiration date of Term: May 2009

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| <u>K-5 (Spillman Baptist Church)</u> | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Richard L. Basili
Signature of Applicant

9-25-09
Date

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Planning Board (Alternate)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Barry E. Seay
 Address: 2660 Westridge Rd
 City/State/Zip: Kinston, NC 28504
 Telephone: (Home) (252) 560-0627 (Work) (252) 527-3829
 Occupation: Insurance, Real Estate & Tax Preparation
 Business Address: 1609 West Vernon Avenue, Kinston, NC 28504
 Age: (Optional): 48
 Number hours available per month for this position: Flexible 20+
 Training: See Attached Resume and Addendum
 Business and Civic Experience/Skills: See Attached Resume and Addendum
 Other County Boards/Committees/Commissions presently serving on: None
 Expiration date of Term: N/A

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Pummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date

09/05/2009

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission Interested In:

Lenoir County Planning Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Anthony D. Hall

Address: 3503 Foss Farm Road

City/State/Zip: La Grange, NC 28551

Telephone: (Home) 252-361-2488 (Work)

Occupation: Lead Engineering Technician

Business Address: 4850 W. Lenoir Ave

Age: (Optional): 29

Number hours available per month for this position: 12 hrs

Training: Bachelor Degree in Business Admin from Mount Olive College

Business and Civic Experience/Skills: President - Yang Advocate of Lenoir County

Member - Lenoir County Board of Health

Other County Boards/Committees/Commissions presently serving on: Lenoir County Board of Health

Expiration date of Term: _____

Circle your voting precinct

K-1 (Carver Courts Recreation Center)

K-2 (Old Plummer Daniel's Building)

K-3 (Fairfield Recreation Center)

K-4 (Northwest Elementary School)

K-5 (Spillman Baptist Church)

K-6 (Teachers Memorial School)

K-7 (Emma Webb Recreation Center)

K-8 (Holloway Recreation Center)

K-9 (Kinston Number 4 Fire Station)

Contentnea (Contentnea Ruitan Building)

Falling Creek (Banks Elementary School Gym)

Institute (Institute Methodist Church)

Mossley Hall (Frink Middle School Gym)

Neuse (Agricultural Center)

Pink Hill 1 (Bethel Baptist Church)

Pink Hill 2 (Pink Hill Rescue Station)

Sand Hill (Sand Hill VF Department)

Southwest (Southwest VF Department)

Trent 1 (Deep Run VF Department)

Trent 2 (Moss Hill Ruitan Building)

Vance (GTP Ed & Training CTR.)

Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Anthony D. Hall
Signature of Applicant

10-19-09
Date

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

CJPP

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Anthony D. Hall

Address: 3503 Foss Farm Road

City/State/Zip: La Grange, NC 28551

Telephone: (Home) 252-361-2488 (Work): _____

Occupation: Lead Engineering Technician

Business Address: 4850 W. Venable Ave

Age: (Optional): 29

Number hours available per month for this position: 12 hrs

Training: Bachelors Degree in Business Admin from Mount Olive College

Business and Civic Experience/Skills: President - Young Democrats of Lenoir County
Member - Lenoir County Board of Health

Other County Boards/Committees/Commissions presently serving on: Lenoir County Board of Health

Expiration date of Term: _____

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Anthony D. Hall
Signature of Applicant

10-19-09
Date