

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
October 2, 2017

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, October 2, 2017, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Linda Rouse-Sutton, Commissioners, Roland Best, Mac Daughety, and Reuben Davis.

Members Absent: Jackie Brown, and Eric Rouse.

Also present were: Michael W. Jarman, County Manager, Joey R. Bryan, Assistant County Manager, Tracy Chestnutt, Finance Officer, Vickie Freeman King, Clerk to the Board, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:00 a.m. Ms. Sutton offered the Invocation, and Mr. Best led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

None Scheduled

PUBLIC COMMENTS:

Scheduled: None

Non-Scheduled

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: September 18, 2017.
2. Resolution Approving the Releases and Refunds to the Individuals Listed Herein.

Upon a motion by Ms. Sutton and a second by Mr. Daughety, the consent agenda was unanimously approved.

PUBLIC HEARINGS

Item No. 19 was a Public Hearing Regarding Community Development Block Grant (CDBG) Program for Hurricane Matthew Recovery. Upon a motion by Mr. Daughety and a second by Mr. Best a Public Hearing regarding Community Development Block Grant (CDBG) Program for Hurricane Matthew Recovery was entered into at 9:06 a.m.

Mr. David Harris, RSM Harris and Associates, Inc., CDBG Project Manager, stated the State of North Carolina is making CDBG funds available to the county for Hurricane Matthew recovery. The process is the same as the ones followed in the past. Today is the first public hearing introducing the various categories of funding available in the coming year. The second public hearing held will have information specific to the project itself. Mr. Harris briefly reviewed the funding sources and availability. Mr. Harris asked the Board if they had any comments or questions.

Mr. Daughety asked if the state was providing any funding for small business owners? Mr. Harris replied yes, there was both CDBG and state funds.

Upon a motion by Ms. Sutton and a second by Mr. Daughety, the Public Hearing was closed at 9:15 a.m.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 3 was a Resolution Approving the Revision to the Lenoir County Transit Title VI Program Plan, Lenoir County Transit System Safety Plan, Lenoir County Transit Disposition Policy, Operator Handbook and the Lenoir County Transit Advisory Board By-laws. Ms. Angie Greene, Transit Director, stated on April 26, 2017, Lenoir County Transit had a Federal and State Compliance, Capacity and Proficiency Review (CCAP Review) with KFH Group, a contractor for the NCDOT/PTD who administers the reviews. CCAP reviews are to be done every three (3) years. However, one had not been done since 2010. Lenoir County Transit received the report findings from KFH Group on May 25th and was given 30 days to respond back to the review team with actions being taken from any deficiencies that were found. There were several deficiencies in our policies and procedures that were found. The review team allowed Lenoir County Transit time to revise existing policies or to create policies to become compliant with federal and state guidelines. Lenoir County Transit revised and established the following policies: the Lenoir County Transit Title VI Program Plan, Lenoir County Transit System Safety Plan, Lenoir County Transit Disposition Policy, Operator Handbook and the Lenoir County Transit Advisory Board By-laws. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 3 was unanimously approved.

Item No. 4 was a Resolution Requesting the Establishment of an Electronic Gaming Operations Ordinance for Lenoir County. Mr. Gary O'Neal, Planning & Inspections Director, stated several months ago, the Lenoir County Board of Commissioners requested that an Electronic Gaming Operations Ordinance be established for Lenoir County. The attached ordinance states electronic gaming operation is allowed as permitted use in Rural, Commercial or Industrial zones. The Board is asked to approve the establishment of an Electronic Gaming Operations Ordinance for Lenoir County to be administered by the Lenoir County Planning & Inspection Department. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 4 was unanimously approved.

Item No. 5 was a Resolution Authorizing the Purchase of Replacement Parking Lot Lights for the Lenoir County Board of Elections located at 130 S. Heritage Street: \$3,983. Mr. Anthony Howard, Maintenance Director, stated Lenoir County owns the building and parking lot located at 130 S. Heritage Street. The area lighting in the parking lot has been damaged over the years due to degradation of the plastic globes from sunlight. Also, general wear and tear on the electrical components have left several of the lights inoperable. Due to the age and condition of the parking lot lights, parts are no longer available to keep them in good working order. Insufficient lighting in the dark areas has raised safety concerns from Lenoir County employees. After extensive research on area lighting and replacement costs, the Maintenance Department would like to install new lighting with all labor being done by Building and Grounds staff. These LED area lights have a 50,000-hour lifespan and will reduce power consumption by about \$375 annually, at a 10.6kWh rate. Tenon adapters will be purchased from Lightmart for \$399, and area lights will be purchased from Vallen for \$3,584. Upon a motion by Ms. Sutton and a second by Mr. Davis, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. Mr. Anthony Howard, Maintenance Director, stated the Sheriff's Department has (4) cars which have outlived their useful life. The vehicles are no longer of use to any County Department, and there are no plans to put them back into service. In accordance with procedures outlined in G.S. 153A-176, County Administration is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 120 days. Proceeds resulting from the sale of these cars less expenses will be appropriated to the Sheriff's Department. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Requesting the Establishment of Fees for Rabies Vaccinations. Mr. Joey Huff, Health Director, stated NCGS 130A-187 requires the local Health Director to organize and assist other organizations to conduct rabies vaccination clinics at least annually. NCGS 130A-188 requires the Board of County Commissioners to establish the fee for rabies vaccinations at County sponsored vaccination clinics. Rabies Vaccination Clinics have been scheduled for Tuesday, October 17, 2017, at Riverbank Animal Hospital, Northside Animal Hospital, Five Oaks Animal Hospital, Countryview Animal Hospital, Faithful Friends, and Animal Hospital of Lenoir County LaGrange. NCGS 130a-187 requires the local Health Director to organize and assist other organizations to conduct Rabies Vaccination Clinic at least annually. This action is necessary to comply with applicable laws. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Stanbio Laboratories: \$3,000. Mr. Joey Huff, Health Director, stated the laboratory is in need of purchasing pregnancy tests for the fiscal year 17/18 in the amount of \$3,000. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: Health: (Adult Health Program-BCCCP): Increase: \$6,120. Mr. Joey Huff, Health Director, stated the purpose of the budget ordinance amendment was to increase the funds for the breast and cervical cancer program. This will enable them to see an additional 24 referrals based on an eligibility screening process to meet the criteria for federal funds. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Theracom, LLC: \$13,167. Mr. Joey Huff, Health Director, stated the planning process for the Infant Mortality Agreement Addenda Activity 165 FY 2018 informs patients of their birth control options including the availability of Long-Acting Reversible Contraception (LARC), follows up on provider orders, and counsels/educates patients who choose LARC. This action is necessary to support services needed for the Infant Mortality Program. Upon a motion by Mr. Best and a second by Mr. Daughety, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing Lenoir County Health Department to Execute an Increase in Purchase Order Contract to Nutrition Plus: \$19,500. Mr. Joey Huff, Health Director, stated this action is necessary because the WIC Director retired on December 30, 2016. Our other Dietitian/Nutritionist transferred to a State position, and it is mandatory that a Dietitian/Nutritionist be present in the WIC Agency to provide dietetic consultation, oversight, and clinical nutrition assessments until a permanent WIC Director and or Dietitian/Nutritionist is hired. It is necessary to continue this contract until these positions have been filled. The Board is asked to grant permission to the Lenoir County Health Department to continue the contract with Nutrition Plus for the provision of nutritional services to the WIC Program for an additional 26 weeks. Upon a motion by Mr. Davis and a second by Mr. Daughety, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: General Fund: Health: (Child Health): Decrease: \$24,239. Mr. Huff, Health Director, stated the purpose of this amendment was to decrease state funds for FY17/18 for the healthy mothers/healthy children block grant funds. Upon a motion by Mr. Best and a second by Mr. Daughety, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: General Fund: Health: (Child Health): Increase: \$28,000. Mr. Joey Huff, Health Director, stated Lenoir County Public Schools agreed to support the child health salary and fringe for one Public Health Nurse I at 50%. Upon a motion by Mr. Daughety and a second by Mr. Davis, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing Lease with Caterpillar Financial for a New Caterpillar 926M Wheel Loader with Waste Handling Package for Use at the Landfill: Gregory Poole: \$168,041.67. Mr. Joey Bryan, Assistant County Manager, stated the Lenoir County Landfill operates an MSW (Municipal Solid Waste) Transfer Station and a C&D (Construction and Demolition) cell.

The old Case Loader that we are replacing is 20 years old and was purchased used in 1998. The hydraulics pump quit, and wiring harness shorted out during the winter of 2016. Repair is cost prohibitive. The new Loader will be used to move dirt and cover for Construction and Demolition Cell, load metal into bins and serve as the backup for the loader at Transfer Station during servicing and or breakdowns. After carefully comparing pricing from John Deere, Volvo, Komatsu, Dae Woo, and Caterpillar, Caterpillar (Gregory Poole Equipment) had the best overall pricing utilizing the NC State Term Contract 760H. We will receive a \$7,000.00 trade-in on old Wheel Loader, and we also will receive a \$7,500.00 trade-in for two (2) old Scrapers Pans. The total with tax is estimated to be \$168,041.67 with annual payments of \$26,564.17. The Board is requested to authorize the Assistant County Manager to enter into a lease with Caterpillar Financial Services (attached) to purchase the Caterpillar 926M Wheel Loader with Waste Handling Package from Gregory Poole Equipment Company in the amount of \$168,041.67. Also, authorize the Lenoir County Assistant Manager or his designee to execute the necessary paperwork on behalf of the County for the purchase. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing the Lenoir County Economic Development Department to File a Formal Application for the North Carolina Industrial Development Utility Account Grant Program for Construction of Water Line for Lyndon Steel Company, Inc.: \$231,780. Mr. Mark Pope, Economic Development Director, stated the NC Department of Commerce had authorized the awarding of grants from appropriated funds to aid eligible businesses in financing the cost of building utility infrastructure associated with economic development projects. Lyndon Steele Company, Inc. needs assistance in financing the construction of a water line that may qualify for Industrial Development Fund funding. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Approving Citizens to Boards, Commissions, Etc. There are no appointments. Therefore, no action is required at this time.

Item No. 17 was items from the County Manager; Mike Jarman. Mr. Jarman stated he did not have anything at this time.

Upon a motion by Ms. Sutton and a second by Mr. Daughety, a closed session was entered into at approximately 9:30 a.m. with the following cited: Number Four (4): To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County.

CLOSED SESSION

Upon a motion by Ms. Sutton and a second by Mr. Daughety and unanimous approval, the Board moved out of closed session at approximately 9:41 a.m. The meeting reconvened in open session at approximately 9:43 a.m.

Mr. Hill stated we are back in open session. The Board went into closed session to discuss a potential industry in Lenoir County. No action was taken. Mr. Hill asked if there were any additional comments?

Mr. Mark Pope, Economic Development Director, stated Manufacturing Day would be October 10th. This year the event will take place at the Global Transpark terminal from 11:00 a.m. – 2:00 p.m. Lenoir, Greene, Wayne, Craven, and Jones counties will be participating with eight hundred (800) youths signed up, and approximately seventy (70) vendors will be on site.

Mr. Hill stated the Board had been invited to attend a Fallen Fire Fighter ceremony on Thursday, October 5, 2017, at 8:30 a.m. located at Kinston Fire Station #1.

Mr. Daughety gave an update regarding the opioid committee that has been formed. He stated he and Mr. Best have already met. The committee will include individuals from medical, law enforcement, to rehabilitation backgrounds. Thus far the responses have been great. He stated the first official meeting is scheduled to take place October 11, 2017, 4:00 p.m. - 6:00 p.m., with the site to be determined this morning hopefully being the Woodmen Community Center.

Meeting Adjourned at 9:45 a.m.

Respectfully submitted,

Reviewed by,

Vickie F. King
Clerk to the Board

Joey R. Bryan
Assistant County Manager