LENOIR COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING

Monday, April 06, 2020 – 9:00 AM
Commissioners’ Meeting Room, Lenoir County Courthouse
130 S. Queen Street, Kinston, North Carolina

AGENDA

CALL TO ORDER

Chairman Linda Rouse Sutton
Invocation: Commissioner Preston Harris
Pledge of Allegiance

THE NC ETHICS LAW:

PUBLIC INFORMATION

A. Employees Years of Service
   5 YEARS Melissa Bell Social Services
   20 YEARS Deborah Martin Social Services
   40 YEARS Clemetine Fuller Health Department

B. Pam Brown, Covid-19 Update

PUBLIC HEARING: 10 Minutes
Public Hearing: Blue Mountain Enterprises, Inc.

ADDITIONS / DELETIONS OR ADOPTIONS TO AGENDA

CONSENT AGENDA

1. Approval of March 16, 2020, Regular Meeting Minutes.
   PREPARED BY: King/Bryan

2. Resolution Approving the Releases and Refunds Listed.
   PRESENTED BY: Parrish

3. Resolution Approving an Addendum to the FY 19-20 Position and Pay Classification Plan.
   PRESENTED BY: Hall
PRESENTED BY: Howard

5. Resolution Authorizing Purchase Order from the Sheriff’s Department to Truckers Toy Store in the amount of $4,379.00.  
PRESENTED BY: Ingram

6. Resolution Authorizing the purchase of 8 Dell Latitude 3310 tablets for Commissioners. $7,456.62.  
PRESENTED BY: Bryan

7. Resolution Approving the execution of a Purchase Order for CAFROnline software to write countywide financial statements $9,000.00.  
PRESENTED BY: Barss

8. Resolution Authorizing Lenoir County Health Department Rabies Vaccination Clinics.  
PRESENTED BY: Brown

9. Resolution Approving Lenoir County Health Department Expansion of Badge Swipe System. $12,995.70.  
PRESENTED BY: Brown

10. Resolution Approving Lenoir County Health Department WIC Office Carpeting. $5,833.43.  
PRESENTED BY: Brown

PRESENTED BY: James

12. Resolution Authorizing Samuel Kornegay, Deputy Director – Emergency Management, as Primary Agent and Jerri King Emergency Services Director, as Secondary Agent for COVID-19 Pandemic FEMA-4487-NC.  
PRESENTED BY: J. King

APPOINTMENTS

PRESENTED BY: Board

OTHER ITEMS

Items from County Manager

14. Items from County Manager

Items from County Attorney/Commissioners Public Comments/Closed Session (If necessary)

ADJOURN

If you need assistance in understanding or participating in the meeting, please contact Lenoir County at (252) 559-6450 at least 24 hours in advance, and we will try to make accommodations.
LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, APRIL 6, 2020 – TIME: 9:00 A.M.
COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

Summary of Actions Taken at the March 16, 2020, Meeting

1. Approval of March 16, 2020, Regular Meeting Minutes. Approved
2. Proclamation Honoring National Women’s Month: March 1-31. Approved
3. Proclamation Honoring Isabelle Fletcher Perry. Approved
4. Proclamation Honoring Emily Heard Moore. Approved
5. Proclamation 2020 Child Abuse Prevention Month. Approved
6. Resolution Authorizing Lenoir County Health Department to purchase computers for the Pregnancy Care Management Program (PCM). Approved
7. Resolution Authorizing Lenoir County Health Department Child Health Department to purchase screener OAE hearing diagnostic device. Approved
8. Resolution Authorizing Lenoir County Health Department to purchase Diabetic prevention program (DPP) educational tools. Approved
9. Budget Ordinance Amendment increase of state funding for BCCCP for Cancer screenings. Approved
10. Resolution Authorizing Lenoir Soil and Water Conservation District 2018 Disaster Recovery Program. Approved
12. Resolution Authorizing Lenoir County Cooperative Extensions’ Acceptance of Environmental Trust Fund (PETF) Grant and to purchase Items for the personal protective equipment displays. Approved
13. Budget Ordinance Amendment for insurance proceeds received due to water damage from a malfunctioned fire sprinkler at DSS. Approved
14. Resolution Authorizing LCHD to purchase vehicles for their daily operations. Approved
15. Resolution Approving Economic Development Grant Agreement with Blue Mountain Enterprises, Inc. $40,000. Approved

16. Resolution Authorizing the Lenoir County AARP & World Health Organization partnership. Approved

17. Resolution Approving Sheriff’s purchase of a Ford F550 truck. Approve

18. Resolution Approving Citizens to Boards, Commissions, etc. Approved
MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
March 16, 2020

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, March 16, 2020, in the Commissioners’ Meeting Room, Lenoir County Courthouse, 130 S. Queen Street, Kinston, NC.

Members present: Chairman Linda Rouse Sutton, Vice-Chairman Roland Best, Commissioners, June Cummings, Mac Daughety, Preston Harris, Craig Hill, and Eric Rouse.

Members Absent: None.

Also present were: Michael S. James, County Manager, Joey R. Bryan, Assistant County Manager, Vickie Freeman King, Clerk to the Board, Robert Griffin, County Attorney, members of the general public and news media.

Call To Order
Chairman Sutton called the meeting to order at approximately 4:00 p.m.

Mr. Harris offered the Invocation, and Mr. Best led the audience in the Pledge of Allegiance.

Chairman Sutton read the from the NC Ethics Law statement.

Public Information
Judge Beth Heath, shared statistics and information via PowerPoint regarding the Family Accountability and Recovery Court (FARC) for the 8th Judicial District of Greene, Lenoir and Wayne Counties: Topics included the following: Family Accountability & Recovery Court, History of Drug Treatment Courts in NC, Funding, Drug Court Trends, Application for Enhancement Grant, How FARC Court Work, FARC Court Core and Community Team Members, How it Work, 8th District Guardian Ad Litem Program Data, FARC 2019 Data, Challenges, FARC Management Committee, Sustainability, and Contact Details.

Ms. Betsy Griffin, Director, Council on Aging, shared information regarding the AARP Network of Age-Friendly Livable States and Communities via PowerPoint. Topics included: Introduction, Network Profile, Eight Domains of Livability, Outdoor spaces and buildings, Transportation, Housing, Social Participation, Respect, and social inclusion, Civic participation and employment, Communication and Information, and Community support and health services. Program Cycle: Entering the network, Planning Phase 1-2 years, Implementation and Evaluation, Continuous cycle of improvements, and Network member benefits.

Public Comments

None

Upon a motion by Mr. Rouse and a second by Mr. Harris, Item No. 15 Resolution for Blue Mountain Enterprises, Inc. was amended to reflect the revised changes.
Upon a motion by Mr. Hill and a second by Mr. Best, the consent agenda was unanimously approved for Items 1-13, and Agenda Items 14-20.

Additions/Deletions or Adoptions to the Agenda

Consent Agenda

1. Approval of March 2, 2020, Regular Minutes  
   King/Bryan
   Board
   Board
   Board
5. Proclamation: Child Abuse Prevention Month.  
   Harrison
6. Resolution Authorizing Lenoir County Health Department to purchase Computers for the pregnancy care management program (PCM).  
   Brown
7. Resolution Authorizing Lenoir County Health Department to purchase Screener OAE hearing diagnostic device.  
   Brown
8. Resolution Authorizing Lenoir County Health Department to purchase Diabetic prevention program (DDP) educational tools.  
   Brown
9. Budget Ordinance Amendment increase of state funding for BCCCP for Cancer screenings.  
   Brown
    Kirby
    Kirby
12. Resolution Authorizing Lenoir County Cooperative Extensions’ acceptance of Environmental Trust Fund (PETF) Grant and to purchase items for the personal protective equipment displays.  
    Kelly
13. Budget Ordinance Amendment for insurance proceeds received due to water Damage from a malfunctioned fire sprinkler at DSS.  
    Harrison

New Business

14. Resolution Authorizing Lenoir County Health Department to purchase Vehicles for their daily operations. Upon a motion by Mr. Rouse and a second by Mr. Hill, Item No. 14 was unanimously approved.
15. Resolution Approving Economic Development Grant agreement with Blue Koonce Mountain Enterprises, Inc. $40,000. Upon a motion by Mr. Rouse and a second by Mr. Daughety, Item No. 15 was unanimously approved.

16. Resolution Authorizing the Lenoir County AARP & World Health Organization Partnership. Upon a motion by Mr. Hill and a second by Mr. Best, Item No. 16 was unanimously approved.

17. Resolution Approving purchase of Ford F550 Truck by Sheriff Office. Upon a motion by Mr. Daughety and a second by Mr. Hill, Item No. 17 was unanimously approved.

Appointments

18. Resolution Approving Citizens to Boards, Commissions, Etc. Upon a motion by Mr. Hill and a second by Mr. Best, Mr. Micajah Anderson appointment was approved for Lenoir County Transit, and Dr. Pradeep Arumugham appointment was approved for Lenoir County Board of Health.

Other Items

Item No. 13 were items from Mike James, County Manager, thanked Jerri King, EMS Director, and Pam Brown, Health Director, for the information and guidance with information about COVID 19. Following the announcement made by Governor Cooper that all K-12 schools in North Carolina will be closed from Monday, March 16th – Friday, March 27th, Lenoir County Government is enacting the following operational adjustments for this same two-week period. If the situation changes and K-12 school closures are extended, we will provide further guidance at that time. County Administration and Human Resources are sensitive to the impact this may cause our employees who will be faced with making alternative arrangements for child care. During events similar to this, the County has activated Section 16 of our Personnel Policy, Adverse Weather, to provide flexibility to staff who will need to make personal arrangements to deal with natural or human-made events that impact normal operations. During the next two weeks, we will be operating under Adverse Weather, and although this is not a weather-related event, the impact is similar. In an effort to make sure that those who need to take time off because of school closures, we will provide flexibility to make up work time as outlined in Section 16, Subsection C “Make-up Provisions” in our Personnel Policy, beginning on Monday, March 16th. We have spoken to Department Heads, and they are preparing to work with staff members who are being impacted by this statewide K-12 school closure while maintaining our ability to serve residents. Here in Lenoir County, our Public Health and Emergency Services agencies are working to ensure we are prepared to provide services while dealing with any potential impact.

It should be noted that the risk of contracting COVID-19 in Lenoir County and the State of North Carolina is low, but preparations are still being made. Lenoir County Government will continue normal operations, while we closely monitor the Lenoir County Government will continue normal operations, while we closely monitor the situation. Our organization has shared a detailed “What You Need to Know” press release to the public on Friday afternoon to ensure that our residents have access to timely and, more importantly, accurate information. We are taking proactive measures as well and have asked our janitorial services contractors to provide a heightened level of disinfection on door handles, access points, and common areas where the public is entering our facilities. Our office will provide further communications to the staff as the situation warrants. Still, please know that we are in constant communication with state and local officials to protect the safety of all. Mr. James stated he had contacted Bryan Hanks as the Public Information Officer who is on standby if the need warrants.
Ms. Jerri King, EMS Director, stated with the ongoing concerns surrounding the COVID-19 outbreak have prompted some protocol changes for Lenoir County EMS; therefore, Lenoir County is following protocol from the North Carolina Office of Emergency Medical Services. Since Lenoir/Jones County 911 Center is a certified Emergency Medical Dispatch Center, they are able to integrate the new COVID-19 protocols into the dispatch process for 911 calls. Following the protocols provides guidance on what questions staff need to ask citizens and based on the answers determines the call as high risk, etc. In regards to a high-risk call, EMS workers wear additional protective gear allows them to protect themselves and patients. Also, dispatchers would avoid sending first responders to high risk calls to limit the number of people potentially exposed to the virus. Ms. King stated while they are taking steps due to the virus, it is important for citizens to know the 911 Center, EMS, and the Sheriff’s Department are still available 24/7 to assist in emergencies. If citizens have questions or concerns about the virus please do not call emergency services 911 centers please call the Coronavirus Hotline at 866-462-3821.

Ms. Pam Brown, Health Director, stated Lenoir County Health Department are closely monitoring the COVID-19. At this time, she would like echoed on what Ms. King stated in regards to the safety of citizens. The risk to the residents of Lenoir County is low. They are working with public health partners at the state and federal level assessing this virus. COVID-19 has caused an outbreak of respiratory illness and was first detected in Wuhan China in late December 2019. Ms. Brown shared measures taken to prevent respiratory virus infections. The NC Department of Health and Human Services has compiled a fact sheet with frequently asked questions. There are currently 33 cases in North Carolina with no deaths. Continue to put in practice the washing of hands often with soap and water for at least 20 seconds, especially after going to the bathroom. If anyone would like up to date information or COVID-19 general questions, please call the NC State Coronavirus Hotline at 866-462-3821 because the hotline is staffed by knowledgeable individuals who are available to provide any needed information.

Item No. 20 Items from County Attorney/Commissioners Public Comments/Closed Session (if necessary). Mr. Rouse shared Transportation Updates: TIP Projects, R-5703, NC 148 Felix Harvey Parkway Extension from NC 58 to NC 11 on the new location. It was awarded to Branch Civil, Inc. Approximately 80% complete. Contract completion date September 1, 2021, with an incentive for early completion. The contractor’s goal is in September 2020. The Bridge/Pipe Replacement is SR 1121 Davis Mill Road, Replacement of existing pipes with box culvert will be re-advertised.

Meeting Adjourned at 5:25 p.m.

Respectfully submitted,  

Vickie F. King
Clerk to the Board

Reviewed by,  

Joey R. Bryan
Assistant County Manager
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager  DATE: 04/06/2020
SUBJECT AREA: Administrative  PRESENTED BY: Parrish
RESOLUTION: Approving the Releases and Refunds to the Individuals Listed Herein

ACTION REQUESTED:
Approval of Releases and Refunds as Prepared.

HISTORY/BACKGROUND:
Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:
Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER $100

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REFUNDS

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<td>Juana Rodriguez</td>
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<td>110.80</td>
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MANAGER’S RECOMMENDATION:  X  Approve  ___ Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:
by the Lenoir County Board of Commissioners that the releases and refunds as set above are approved.

FUNDING SOURCE:

AMENDMENTS

MOVED:  SECOND:

APPROVED:  DENIED:  UNANIMOUS:

YEA VOTES:

___ Sutton  ___ Best  ___ Daughety  ___ Cummings
___ Harris  ___ Hill  ___ Rouse

04-06-2020

Linda Rouse Sutton, Chairman  Date

ATTEST  DATE

04-06-2020
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager    DATE: 04/06/2020

SUBJECT AREA: Personnel    PRESENTED BY: Hall

RESOLUTION: Approving an Addendum to the FY 19-20 Position and Pay Classification Plan

ACTION REQUESTED:

The Board is requested to approve the attached revised FY 19-20 Position and Pay Classification Plan, due to the addition of an additional classification.

HISTORY/BACKGROUND:

The Human Resources Department has proposed a Pay and Position Classification Plan that promotes uniform and consistent pay and classification practices for all Lenoir County employees. The plan complies with the State Human Resources Act and the County Personnel Policy requirements and is presented in a format most commonly used by local units of Government. The Plan includes all of the position classifications that may be used in the new Fiscal Year.

Recommended amendments or revisions to the Plan may be presented to the County Manager and the Governing Board as needed throughout the year.

EVALUATION:

Listed below is an addition to the Classification Plan from Lenoir County Emergency Services

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<th>Department/Division</th>
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<td>Manager</td>
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MANAGER’S RECOMMENDATION:  X  Approve  ___Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:
by the Lenoir County Board of Commissioners, that the FY 19-20 Position and Pay Classification Plan, as attached, revised and incorporated into this resolution by reference, is approved, effective April 6, 2020.

AMENDMENTS

MOVED: First, Last
SECOND: First, Last
APPROVED: DENIED: UNANIMOUS:
YEY VOTES:  
   __  Sutton  __  Best  __  Daughety
   __  Harris  __  Hill  __  Rouse

04/06/2020
Linda Rouse Sutton, Chairman Date

04/06/2020
ATTEST DATE
RESOLUTION

INTRODUCED BY:  Michael S. James, County Manager  DATE: 04/06/2020
SUBJECT AREA  Purchases / Bids  PRESENTED BY: Howard
RESOLUTION:  Authorizing Purchase Order: Down East Protection Systems: $2,807.57

ACTION REQUESTED:

The Board is requested to authorize the Buildings and Grounds Department to execute a Purchase Order to Down East Protection Systems in the amount of $2,807.57

HISTORY/BACKGROUND:

The Adult Probation and Day Reporting Center located in the Alice S. Hannibal Building at 130 E. King St. currently has no way to control the flow of traffic into its lobby area. The front door of the building is located in a blind spot from the reception window. This is causing safety concerns. Down east protection is proposing to install and program an IP video doorbell intercom system with a Strike Lock for remotely letting people in the front door

EVALUATION:

Down East Protection has installed multiple video and lock systems within other County buildings. Completion of this project will allow the Probation Office staff to operate more efficiently and maintain the safety of their building and guests more effectively.
MANAGER’S RECOMMENDATION:  ___ Approve  ___ Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:

by the Lenoir County Board of Commissioners, that the Buildings and Grounds Department execute a Purchase Order to Down East Protection Systems in the amount of $2,807.57

FUNDING SOURCE:  100-42600-435000

AMENDMENTS

MOVED:  SECOND:

APPROVED:  DENIED:  UNANIMOUS:

YEA VOTES:  

___ Sutton  ___ Best  ___ Daughety  ___ Cummings

___ Harris  ___ Hill  ___ Rouse

Linda Rouse Sutton, Chairman  Date

04/06/2020

ATTEST

DATE

04/06/2020
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager  DATE: 4/6/2020
SUBJECT AREA: Administrative  PRESENTED BY: Ingram
RESOLUTION: Approved Purchase Order for Truckers Toy Store $4,379.00

ACTION REQUESTED:

Approve purchase order for Truckers Toy Store for camper shell and bed tray for Ford F150 Crime Scene Vehicle in the amount of $4,379.00

HISTORY/BACKGROUND:

The Lenoir County Sheriff’s Office employs one full time evidence custodian. In this year’s vehicle purchase, a Ford F150 was purchased for the evidence custodian position to have a vehicle appropriate for carrying evidence, pulling trailers and serving as a back up crime scene vehicle. This vehicle is a Ford F150 truck. As with all Sheriff’s Office vehicles, emergency equipment including lights, siren and other equipment must be added as an upfit to the vehicle. Since this is a truck, part of the equipment upfit includes creating secure and weatherproof storage space for equipment and evidence transportation. The Sheriff will add a camper shell and bed tray to the vehicle. The Sheriff has chosen to purchase an ARE Top and tray from Truckers Toy Store in Wilson, NC.

EVALUATION:

The Sheriff budgeted for this truck as required and this is part of the equipment upfitting of this vehicle. The Sheriff will use asset forfeiture funds to purchase the shell and tray slide for the vehicle.
MANAGER’S RECOMMENDATION:  X  Approve  Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:

by the Lenoir County Board of Commissioners, that the Sheriff is authorized to execute a purchase order with Truckers Toy Store for the purchase of a camper shell and bed tray for a Ford F150 Crime Scene Vehicle in the amount of $4,379.00.

FUNDING SOURCE:  100-43160-426100, 100-43160-429000

AMENDMENTS

MOVED:  
SECOND:

APPROVED:  DENIED:  UNANIMOUS:

YEA VOTES:  Sutton  Best  Daughety  Cummings
           Harris  Hill  Rouse

_________________________________________________________

04/06/2020  
Linda Rouse Sutton, Chairman  Date

_________________________________________________________

04/06/2020
ATTEST  DATE
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager  DATE: 04/06/2020
SUBJECT AREA  Purchases  PRESENTED BY: Bryan
RESOLUTION: Authorizing the purchase of 8 Dell Latitude 3310 tablets for Commissioners.

ACTION REQUESTED:

That the Board of Commissioners approve the Purchase Order to Dell/EMC for the purchase of 8 Dell Tablets in the amount of $7,456.62

HISTORY/BACKGROUND:

The Lenoir County Board of Commissioners have always used a paper Agenda system in the past which lead to increased work times for staff. We have recently put in place a new Electronic Agenda Management System called Municode. It allows for Electronic Agendas and Minutes.

EVALUATION:

Lenoir County has always utilized a manual method of creating and publishing Agenda Packets and Minutes for the Board of Commissioners Meetings making for a much time consuming, unforgiving process when it comes to making changes. This not only takes up the Clerks valuable time, but also the time of the Manager, and Department Heads. By moving to an automated process for Managing the Agenda Creation Process, we will actually see a time savings of 85% in the creation process and also allow for an automated Minutes Creation process as well Time Stamped videos that we can at a later date move to have published on the County’s You tube page. These Laptops will also allow for the commissioners to simply touch the screen and have that item appear on the page.
MANAGER’S RECOMMENDATION:  ___ Approve  ___ Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:
by the Lenoir County Board of Commissioners, that a Purchase Order to Dell/EMC for the purchase of 8 Dell Tablets in the amount of $7,456.62 be produced.

FUNDING ACCOUNT: 49210-451160

AMENDMENTS

MOVED:  First, Last  
SECOND:  First, Last

APPROVED:  
DENIED:  
UNANIMOUS:  

YEA VOTES:

___ Sutton  ___ Best  ___ Daughety  
___ Harris  ___ Hill  ___ Rouse  

Linda Rouse Sutton, Chairman

04/06/2020

Date

ATTEST  
DATE  

04/06/2020
A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we’ve created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your Premier page, or, if you do not have Premier, use this Quote to Order.

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Sales Rep: Bryan Montmeny
Phone: (800) 456-3355, 5132300
Email: Bryan_Montmeny@Dell.com
Billing To: MR LARRY HAYES
LENOIR COUNTY FINANCE DEPT
P O BOX 68
130 S QUEEN ST
KINSTON, NC 28502

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order.
Thank you for shopping with Dell!
Bryan_Montmeny@Dell.com
512.513.2300

Regards,
Bryan Montmeny

Shipping Group

Shipping To:
LISA BOHANNON
LENOIR COUNTY FINANCE DEPT
130 S QUEEN ST
INTENSIVE MONITORING PROGRAM
KINSTON, NC 28501
(252) 523-2568

Shipping Method: Standard Delivery

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Special lease pricing may be available for qualified customers and offers. Please contact your DFS Sales Representative for details.
**Shipping Group Details**

**Shipping To**

LISA BOHANNON  
LENOIR COUNTY FINANCE DEPT  
130 S QUEEN ST  
INTENSIVE MONITORING PROGRAM  
KINSTON, NC 28501  
(252) 523-2568

**Shipping Method**  
Standard Delivery

---

**Latitude 3310**

Estimated delivery if purchased today:  
Mar. 11, 2020  
Contract # C000000008653  
Customer Agreement # 204A-ITS-400203

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**Total Subtotal**: $6,412.40
System Ship Info
- 640-BBJB
- 389-DPGZ
- 650-AAAM
- 430-XXYG
- 332-1286
- 389-CGBB
- 389-BCGW
- 620-AALW
- 800-BBQK
- 452-BBSE
- 460-BBEX
- 340-ACQQ
- 525-BBCL
- 640-BBLW
- 658-BBMR
- 409-BCVO
- 975-3461
- 999-3449
- 997-6662
- 997-6665
- 997-6674
- 365-1131
- 365-1245
- 376-9455
- 822-3177

Regulatory Label, FCC
- 389-DPGZ

No Anti-Virus Software
- 650-AAAM

No Resource DVD / USB
- 430-XXYG

US Order
- 332-1286

Intel Core(TM) i5 Processor Label
- 389-CGBB

No UPC Label
- 389-BCGW

OS- Windows Media Not Included
- 620-AALW

BTO Standard Shipment (VS)
- 800-BBQK

No Docking Station
- 452-BBSE

No Carrying Case
- 460-BBEX

No Option Included
- 340-ACQQ

SupportAssist
- 525-BBCL

Dell(TM) Digital Delivery Cirrus Client
- 640-BBLW

Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)
- 658-BBMR

Waves Maxx Audio
- 658-BBRB

Dell Power Manager
- 658-BDVK

Dell SupportAssist OS Recovery Tool
- 658-BEOJ

Dell Latitude 3310 SRV
- 658-BEQJ

Not TCO Certified
- 340-CNXZ

Intel Rapid Storage Technology
- 409-BCVO

Dell Limited Hardware Warranty Extended Year(s)
- 975-3461

Thank you choosing Dell ProSupport. For tech support, visit /support.dell.com/ProSupport or call 1-866-516-3115
- 999-3449

ProSupport: Next Business Day Onsite, 1 Year
- 997-6662

ProSupport: Next Business Day Onsite, 3 Year Extended
- 997-6665

ProSupport: 7x24 Technical Support, 4 Years
- 997-6674

Dell Limited Hardware Warranty
- 997-6727

Absolute Resilience 4 Year
- 365-1131

Absolute Installation Fee
- 365-1245

BIOS - Absolute Setting
- 376-9455

Partner Success Program Management
- 822-3177

Dell Professional Sleeve 13
Estimated delivery if purchased today:
Mar. 02, 2020
Contract # C000000008653
Customer Agreement # 204A-ITS-400203

Description
SKU
Unit Price
Qty
Subtotal

Dell Professional Sleeve 13
460-BCBN
-
8
-

$18.00
$144.00

Dell 65-Watt 3-Prong AC Adapter with 3.28 ft Power Cord
Estimated delivery if purchased today:
Mar. 02, 2020
Contract # C000000008653

Description
SKU
Unit Price
Qty
Subtotal

Dell 65-Watt 3-Prong AC Adapter with 3.28 ft Power Cord
460-BCBN
-
8
-

$53.59
$428.72

Dell Marketing LP. U.S. only. Dell Marketing LP. is located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682
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Subtotal: $6,985.12  
Shipping: $0.00  
Estimated Tax: $471.50  

Total: $7,456.62
Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote (“Supplier”) and the entity to whom this Quote was issued (“Customer”). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer’s affiliate and Supplier or a Supplier’s affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell’s Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the “Governing Terms”). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer’s use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer’s use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offerspecificterms (“Offer Specific Terms”).

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement (“Financing Agreement”) for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer’s use (and Customer’s resale of and the end-user’s use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier’s compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer’s invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):
OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of 5% or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager  DATE: 04/06/2020
SUBJECT AREA  Administrative  PRESENTED BY: Barss
RESOLUTION: Approving the execution of a Purchase Order for CAFROOnline software to write countywide financial statements $9,000.00

ACTION REQUESTED:

Request that the Board of Commissioners approve a purchase order with CAFROonline, so Finance staff can effectively and efficiently prepare the County’s financial statements.

HISTORY/BACKGROUND:

Lenoir County entered into a contract with Thompson, Price, Scott, Adams & Co, P.A. to audit the County’s financial records for FY’s 2018 and 2019 at a savings of $17,500 compared to the quoted cost of the FY2018 audit by Carr, Riggs and Ingram. Due to staffing levels and weather-related delays, it has become extremely difficult to meet the submittal deadline to the Local Government Commission (LGC) for the last several years. Also, revisions to the 2018 Yellow Book, require that Audit firms to not write the Financial Statements of the unit, due to the threat of independence of the auditor.

The Finance office received two quotes for software that will prepare the financial statements:
1. Munis Financials the County’s current accounting software vendor, is an additional one-time cost of $25,405.00 and a yearly recurring cost of $2,487.00.
2. CAFROOnline one-time cost of $9,000.00 and a yearly recurring cost of $3,000.00.

EVALUATION:

Approving the purchase of CAFROOnline would streamline processes and time that Finance staff spend on compiling information in preparation of the financial statements presented to the auditor. Better prepared statements presented to the auditor could reduce the time that the auditor spends reviewing and or correcting statements causing lower audit fees.

MANAGER’S RECOMMENDATION:  X  Approve  Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:

by the Lenoir County Board of Commissioners, that a purchase order for CAFROOnline $9,000.00 be approved.

FUNDING SOURCE:  100-41300-469000
### AMENDMENTS

<table>
<thead>
<tr>
<th>MOVED:</th>
<th>SECOND:</th>
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<th>YEA VOTES:</th>
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<tr>
<td>Sutton</td>
<td>Best</td>
</tr>
<tr>
<td>Harris</td>
<td>Hill</td>
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04-06-2020

Linda Rouse Sutton, Chairman

04-06-2020

ATTEST

DATE
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager  DATE: 04/06/2020
SUBJECT AREA Administrative  PRESENTED BY: Brown
RESOLUTION: Rabies Vaccination Clinics

ACTION REQUESTED:

The Board of Commissioners is asked to establish an $8 fee for the county-sponsored rabies vaccination clinic.

HISTORY/BACKGROUND:

NCGS 130A-187 requires the local health director to organize and assist other organizations to conduct rabies vaccination clinics at least annually. NCGS 130A-188 requires the Board of County Commissioners to establish the fee for rabies vaccinations at county-sponsored vaccination clinics. Rabies Vaccination Clinics have been scheduled for Thursday, April 23, 2020 at Riverbank Animal Hospital, Northside Animal Hospital, Five Oaks Animal Hospital, and Country View Animal Hospital.

EVALUATION:

This action is necessary to comply with NCGS 130A-187 and 188.
MANAGER’S RECOMMENDATION:  X Approve  Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:
by the Lenoir County Board of Commissioners, to establish an $8 fee for rabies vaccinations to be administered at the county-sponsored Rabies Vaccination Clinic.

FUNDING SOURCE:

AMENDMENTS

MOVED:  SECOND:

APPROVED:  DENIED:  UNANIMOUS:

YEA VOTES:

___ Sutton  ___ Best  ___ Daughety  ___ Cummings
___ Harris  ___ Hill  ___ Rouse

__________________________________________  ______________________
Linda Rouse Sutton, Chairman  Date

__________________________________________  ______________________
ATTEST  DATE
RESOLUTION

INTRODUCED BY:  Michael S. James, County Manager  DATE: 04/06/2020
SUBJECT AREA  Administrative  PRESENTED BY:  Brown
RESOLUTION:  LCHD Expansion of Badge Swipe System

ACTION REQUESTED:

The Board of Commissioners is asked to grant permission to the Lenoir County Health Department (LCHD) to expand its badge-swipe door entry system at a cost of $12,995.70.

HISTORY.BACKGROUND:

LCHD currently has three door security systems—key, badge swipe, and combination entry. Several doors that have the combination entry are utilized constantly throughout the day, such as a nurse taking a patient between a clinic and the lab. The key and combination entry doors that are in high traffic areas slow staff and patient movement and pose a security risk if they are not properly locked. Down East Protection Systems, who maintains the current badge swipe door infrastructure, has provided a quote of $12,995.70 to expand the system. State monies through Aid to County will fund this purchase.

EVALUATION:

Changing some doors at LCHD from a key or combination lock to a badge swipe will improve staff efficiency, patient convenience, and facility security.
MANAGER’S RECOMMENDATION:  X  Approve     ___ Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:
by the Lenoir County Board of Commissioners, to authorize the Lenoir County Health Department to expand its badge swipe door entry system.

FUNDING SOURCE:  Aid to County -100-51100-463010

AMENDMENTS

MOVED:  SECOND:

APPROVED:  DENIED:  UNANIMOUS:

YEA VOTES:

___ Sutton  ___ Best  ___ Daughety  ____ Cummings

___ Harris  ___ Hill  ___ Rouse

Linda Rouse Sutton, Chairman  Date

______________________________  ________________________
ATTEST  DATE
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**Bill To**  
Lenoir County Health Dept  
Pam Brown  
201 North McLewean Street  
Kinston, NC 28501  
United States

**Work Site**  
Lenoir County Health Dept  
Pam Brown  
201 North McLewean Street  
Kinston, NC 28501  
United States

**Phone**  
(252) 526-4200

**Fax**  
(252) 526-4200

**Introduction:**
Add Galaxy Access Control to 7 Doors, replace Door Hardware and add Door Closers

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<td>Altronix 4 A 12/24 VDC 8 Output Pwr Sply Access Co</td>
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<td>HES Electric Strike for Low Profile Cylindrical Lo</td>
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<td>Door Knob Set</td>
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<td>Door Closers</td>
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<td>Door Plate to cover push button lock hole, conduit, etc</td>
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**SubTotal** $12,173.96

1 Year Warranty on all Parts and Labor except for physical abuse and acts of nature.
Split Door for Pharmacy will need to be tied together or replaced. If replaced that is not part of this quote.

**SubTotal** $12,173.96

**Tax** $821.74

**Shipping** $0.00

**Total** $12,995.70
DEPS proposes to furnish materials and labor in accordance with specifications for the above total. The price quoted is valid for 30 days from date of proposal. Payments will be made as follows:

**Half due upon acceptance of proposal and the remainder due upon completion of the installation.**

---

**Acceptance**

Please note that this is an estimate for work to be done. Any unforeseen time or products needed to complete the installation will be billed as required. The above prices, specifications, and conditions are satisfactory and are hereby accepted.

__________________________________________  ______________________  
Authorized DEPS Representative  Date

__________________________________________  ______________________  
Signature  Date
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager
DATE: 04/06/2020
SUBJECT AREA Administrative
PRESENTED BY: Brown
RESOLUTION: LCHD WIC Office Carpeting

ACTION REQUESTED:
The Board of Commissioners is asked to grant permission to the Lenoir County Health Department (LCHD) to pay for the installation of new carpeting in the WIC office area at a cost of $5,833.43

HISTORY/BACKGROUND:
LCHD WIC has received state support over the last year to renovate its office areas to make them more inviting for participants. This flooring project will complement the painting, murals, and new furniture that have already been completed. Elite Flooring has provided a quote of $5,833.43. This purchase will be made with federal funds provided to North Carolina and then to LCHD through the WIC program.

EVALUATION:
Installing new carpeting will provide a benefit to WIC staff and participants. The old carpeting is in disrepair. This project will utilize carpet squares, which will allow for easier maintenance and replacement should the carpet be damaged.
MANAGER’S RECOMMENDATION:  X  Approve  ___  Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:
by the Lenoir County Board of Commissioners, to authorize the Lenoir County Health Department to replace the carpeting in the WIC offices.

FUNDING SOURCE:  WIC – 100-51670-426100

AMENDMENTS

MOVED:  
SECOND:  

APPROVED:  DENIED:  UNANIMOUS:

YEA VOTES:  

___ Sutton  ___ Best  ___ Daughety  ___ Cummings

___ Harris  ___ Hill  ___ Rouse

Linda Rouse Sutton, Chairman  Date

________________________  __________________________
ATTEST  DATE
Form W-9
Request for Taxpayer Identification Number and Certification

1. Name (as shown on your income tax return; name is required on this line; do not use box below).
   ELITE FLOORING & INT

2. Business name/taxpayer identification number, if different from above.

3. Taxpayer identification number.

4. Except for those persons only to certain entities, use Individual name only (see instructions on page 3).
   Exempt persons and foreign persons are not required to use a TIN.

5. Address (as shown on your income tax return). Use the most recent address shown.
   PO Box 102B

6. City, state, and zip code.
   WINTERVILLE, NC, 28510

7. List account number(s) (if any).

8. Taxpayer Identification Number (TIN)

   Social security number

   or

   Employer identification number

9. Certification

   Under penalties of perjury, I certify that:
   1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
   2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am not required to provide a TIN.
   3. I am a U.S. citizen or other U.S. person (defined below); and
   4. The FATCA code(s) entered on IRS form (if any) indicating that I am exempt from FATCA reporting is correct.

10. General Instructions

   Section references are to the Internal Revenue Code unless otherwise noted.

   Please note: Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/f9.

   Purpose of Form

   An individual or entity (Form W-9 requests) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

   • Form 1099-INT (interest earned or paid)
   • Form 1099-DIV (dividends, including those from stocks or mutual funds)
   • Form 1099-MISC (income from service contracts, prizes, awards, or fees for personal services)
   • Form 1099-DS (cash or mutual fund sales and certain other transactions by brokers)
   • Form 1099-B (proceeds from real estate transactions)
   • Form 1099-K (merchant card and third-party network transactions)

   Cert. No. 10251X
   Form W-9 (Pub. 12-2014)
<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>* WIC Offices *</td>
<td>112 yds</td>
<td>Aladdin Capit Tile Style</td>
<td>18.99</td>
<td>2249.88</td>
<td></td>
</tr>
<tr>
<td>Go Forward Countertop 238 Sandstone</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>112 yds Installation of Capit Tiles</td>
<td>400</td>
<td></td>
<td>504.00</td>
<td></td>
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</tr>
<tr>
<td>* Remove/Replace Desk, File Cabinet, etc.</td>
<td></td>
<td></td>
<td>300.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>112 yds Removal/Dispose of Existing Capit</td>
<td></td>
<td></td>
<td>200.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 box 4 ½ Barke Mercer</td>
<td>10</td>
<td>4 ½&quot; Covebase</td>
<td>225.84</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 ft long</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Skincoat over Existing Adhesive with New IPSA (Approx. 950) Materials/Labor</td>
<td></td>
<td></td>
<td>140.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Freight on Misc</td>
<td></td>
<td></td>
<td>140.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DESCRIPTION OF WORK**

<table>
<thead>
<tr>
<th>Item #10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax: 302.40</td>
</tr>
<tr>
<td>Sub Total: 4782.18</td>
</tr>
<tr>
<td>Breast Feeding Area</td>
</tr>
<tr>
<td>24x6 Aladdin Capit forward Capit</td>
</tr>
<tr>
<td>3 box Capit Countertop 238 Sandstone</td>
</tr>
<tr>
<td>* Installation of Capit</td>
</tr>
<tr>
<td>80 4 ½ Barke Mercer 4 ½&quot; Base</td>
</tr>
<tr>
<td>Tax: 59.59</td>
</tr>
<tr>
<td>Sub Total: 941.59</td>
</tr>
</tbody>
</table>

**SIGNATURE** (I hereby acknowledge the satisfactory completion of the above described work)

**Thank You!**

**PAY THIS AMOUNT**:
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Tax Offices</td>
<td>1</td>
<td></td>
<td>$2134.50</td>
</tr>
<tr>
<td>2</td>
<td>Tiles Style</td>
<td>18</td>
<td></td>
<td>$240.00</td>
</tr>
<tr>
<td>3</td>
<td>Glue Go Edward</td>
<td></td>
<td></td>
<td>$20.00</td>
</tr>
<tr>
<td>4</td>
<td>Installation</td>
<td>138</td>
<td>$5.00</td>
<td>$690.00</td>
</tr>
<tr>
<td>5</td>
<td>CTS Color #238</td>
<td></td>
<td></td>
<td>$20.00</td>
</tr>
<tr>
<td>6</td>
<td>Removal Produce</td>
<td></td>
<td></td>
<td>$400.00</td>
</tr>
<tr>
<td>7</td>
<td>Desk, File Cab, Etc</td>
<td></td>
<td></td>
<td>$100.00</td>
</tr>
<tr>
<td>8</td>
<td>Remove Produce</td>
<td>138</td>
<td></td>
<td>$300.00</td>
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<tr>
<td>9</td>
<td>Existing Cts</td>
<td></td>
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<td>$300.00</td>
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<tr>
<td>10</td>
<td>3160 Yd Berksalon</td>
<td></td>
<td>$1.00</td>
<td>$3164.00</td>
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<td>11</td>
<td>4&quot; Came Passa</td>
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<td>$552.00</td>
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<td>12</td>
<td>CTS Color #238</td>
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<td>$20.00</td>
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<tr>
<td>13</td>
<td>Installed</td>
<td></td>
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<td>$500.00</td>
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<td>14</td>
<td>Skimcoat Mult</td>
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<td>$500.00</td>
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<td>15</td>
<td>Existing Aadh</td>
<td></td>
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<td>$500.00</td>
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<tr>
<td>16</td>
<td>New Psa</td>
<td></td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>17</td>
<td>Approx 1100 (Materials/Labor)</td>
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<tr>
<td>18</td>
<td>Freight/Mat.</td>
<td></td>
<td></td>
<td>$225.00</td>
</tr>
</tbody>
</table>

**DESCRIPTION OF WORK**

- Tax: $388.81
- Sub Total: $5833.43
- Total All 3 Areas: $11,558.05

**Thank You**

William
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager  DATE:  04/6/2020
SUBJECT AREA  Administrative  PRESENTED BY: James
RESOLUTION: Approval of the Lenoir County Juvenile Crime Prevention Council County Plan for FY 2020-2021.

ACTION REQUESTED:
The Board is requested to approve the Lenoir County Juvenile Crime Prevention Council County Plan for FY 2020-2021.

HISTORY/BACKGROUND:
The purpose of the Lenoir County Juvenile Crime Prevention Council shall be that of overall coordination among the community and youth serving agencies and institutions within Lenoir County. The Council shall be the local planning body for developing community-based alternatives to Youth Development Centers and to provide community-based delinquency and substance abuse prevention strategies and programs.

EVALUATION:
This action is necessary to fulfill the required duties and responsibilities as set forth in the General Statutes of the State of North Carolina to develop the Lenoir County Juvenile Crime Prevention Council County Plan for FY 2020-2021.
MANAGER’S RECOMMENDATION:  X Approve  ___Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:

By the Lenoir County Board of Commissioners to approve the proposed Lenoir County Juvenile Crime Prevention Council County Plan for FY 2020-2021 is approved.

FUNDING SOURCE:  42010463440, 42010463460, 4201043560, 42010463630

AMENDMENTS

MOVED:  
SECOND:  

APPROVED:  
DENIED:  
UNANIMOUS:  

YEA VOTES:
__  Sutton  __  Best  __  Daughety  __  Cummings
   Harris  ___  Hill  ___  Rouse  ___  

04/6/2020
Linda Rouse Sutton, Chairman  Date

04/6/2020  ATTEST  DATE
# Lenoir County
NC DPS - Community Programs - County Funding Plan

Available Funds: $247,183  
Local Match: $65,947  
Rate: 10%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

<table>
<thead>
<tr>
<th>#</th>
<th>Program Provider</th>
<th>DPS-JCPC Funding</th>
<th>LOCAL FUNDING</th>
<th>OTHER</th>
<th>OTHER</th>
<th>Total</th>
<th>% Non DPS-JCPC Program Revenues</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lenoir Structured Day, Teen Court, Restitution Prevention &amp; Treatment Center</td>
<td>$201,590</td>
<td>$82,838</td>
<td></td>
<td></td>
<td>$284,428</td>
<td>29%</td>
</tr>
<tr>
<td></td>
<td>Transition/ReEntry Methodist Home for Children</td>
<td>$41,093</td>
<td>$4,109</td>
<td></td>
<td></td>
<td>$45,202</td>
<td>9%</td>
</tr>
<tr>
<td></td>
<td>JCPC Administration</td>
<td>$4,500</td>
<td></td>
<td></td>
<td></td>
<td>$4,500</td>
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</tbody>
</table>

TOTALS: $247,183  
$86,947  
$334,130  
26%

The above plan was derived through a planning process by the Lenoir County Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 20-21.

Amount of Unallocated Funds: 

Amount of funds returned back to DPS: 

Discretionary Funds added: 

Reviewed by: A.J. Johnson  
Date: 

Reviewed by: Program Analyst  
Date: 

Verified by: Program State Officer  
Date: 

Chairperson, Juvenile Crime Prevention Council  
(Date)

Chairperson, Board of County Commissioners  
(Date)

or County Finance Officer
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager  DATE:  04/06/2020
SUBJECT AREA  Administrative  PRESENTED BY: J. King
RESOLUTION: Authorizing Samuel Kornegay, Deputy Director – Emergency Management, as Primary Agent and Jerri King Emergency Services Director, as Secondary Agent for COVID–19 Pandemic FEMA-4487-NC

ACTION REQUESTED:
The Board is requested to approve Samuel Kornegay, Deputy Director – Emergency Management, as the Primary Agent and Jerri King, Emergency Services Director, as Secondary Agent for COVID-19 Pandemic FEMA-4487-NC.

HISTORY/BACKGROUND:
The Coronavirus disease (COVID-19) is an infectious disease that was first discovered in Wuhan, China in December 2019. Since the discovery the virus has spread throughout many countries creating a pandemic and a world health emergency. The first case in North Carolina tested positive on March 3, 2020 and in Lenoir County on March 24, 2020. Since then the virus has continued to spread rapidly throughout the United States prompting State of Emergencies by local, and state agencies. On March 25, 2020, the president declared an emergency for the United States. Lenoir County was added to the declared disaster list for public assistance and is able to apply for assistance for reimbursement for money spent in response to the Coronavirus.

EVALUATION:
While Lenoir County has been added to the list of declared counties for Coronavirus and can request reimbursement, a designation of agents has to be selected and approved by local governing body. Emergency Services is requesting Samuel Kornegay, Deputy Director – Emergency Management, as the Primary Agent and Jerri King, Emergency Services Director, as Secondary Agent for COVID–19 Pandemic FEMA-4487-NC.
RESOLUTION: NOW THEREFORE BE IT RESOLVED:
by the Lenoir County Board of Commissioners, by the Lenoir County Board of Commissioners that the above name Primary Agent, Deputy Director – Emergency Management Samuel Kornegay, and Secondary Agent, Emergency Services Director Jerri King, are hereby authorized to execute and file applications for federal and/or state assistance on behalf of Lenoir County and its jurisdictions for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act. (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above named agents are authorized to represent and act for Lenoir County and its jurisdictions in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements. BE IT FINALLY RESOLVED the above mentioned agents are authorized to act severally.

FUNDING SOURCE: FEMA

AMENDMENTS

MOVED:  SECOND:

APPROVED:  DENIED:  UNANIMOUS:

YEA VOTES:
  ____ Sutton  ____ Best  ____ Daughety  ____ Cummings
  ____ Harris  ____ Hill  ____ Rouse

Linda Rouse Sutton, Chairman  Date  04-06-2020

ATTEST  DATE  04-06-2020
RESOLUTION

INTRODUCED BY: Michael S. James, County Manager  DATE: 4/6/2020
SUBJECT AREA: Administrative  PRESENTED BY: Board
RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

ACTION REQUESTED:

The Board is requested to officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY/BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<table>
<thead>
<tr>
<th>BOARD/COMMITTEE/COMMISSION</th>
<th>APPLICANT/ CURRENT MEMBER</th>
<th>TERM EXPIRATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kinston Lenoir County Parks &amp; Recreation</td>
<td>Jeremy Barnett 2nd Appearance</td>
<td>2023</td>
</tr>
<tr>
<td>Lenoir County ABC Board</td>
<td>Edward Mills 2nd Appearance</td>
<td>2023</td>
</tr>
</tbody>
</table>

CURRENT VACANCIES:

1. Lenoir County Planning & Inspections: Districts 1, 2, 3, 4, 5, and 2 At-Large.
2. Lenoir County Transit: (2-3) representatives of agencies whose clients are recipients of LCT services, and who coordinate with sponsoring agencies to secure transportation for eligible clients that are not from Department of Social Services, Council on Aging, Mental Health, Health Department, or Vocational Rehabilitation. (1) Transit system rider, (1) At-Large member not associated with a human service agency from the general public.
RESOLUTION: NOW THEREFORE BE IT RESOLVED:

by the Lenoir County Board of Commissioners that the following appointments are made:

<table>
<thead>
<tr>
<th>BOARD/COMMITTEE/COMMISSION</th>
<th>APPLICANT/ CURRENT MEMBER</th>
<th>TERM EXPIRATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kinston Lenoir County Parks &amp; Recreation</td>
<td>Jeremy Barnett 2nd Appearance</td>
<td>2023</td>
</tr>
<tr>
<td>Lenoir County ABC Board</td>
<td>Edward Mills 2nd Appearance</td>
<td>2023</td>
</tr>
</tbody>
</table>

FUNDING SOURCE:

AMENDMENTS

MOVED:                  SECOND:

APPROVED:               DENIED:            UNANIMOUS:

YEA VOTES:

Sutton  Best  Cummings  Daughety
Harris  Hill  Rouse

4/6/2020

Linda Rouse Sutton, Chairman  Date

4/6/2020

ATTEST  DATE
APPLICATION FOR APPOINTMENT

FEB 24 2020

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

LENOIR COUNTY
MANAGER'S OFFICE

The Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County’s advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk at the Board, at P.O. Box 3289, Kinston, NC 28501, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

(1 understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jeremy Barnett
Email: jebarnett@lenoirnc.gov
Home Address: 822 Arkansas Rd
City/State/Zip Code: Kinston, NC 28504
Telephone: (Home) 252-241-5545 (Work) 252-527-8062 (Cell)
Occupation: Assistant Principal - Kinston High School
Business Address:
Age: 34
Number of hours available per month for this position: 40
Training: 12 years teacher/coach - Various committees served
Business and Civic Experience/Skills: Leadership, committee experience
3 days participating in recreation sports

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term:

Circle your voting precinct

K-1 (Carver Courts Recreation Center) Institute (Institute Methodist Church)
K-2 (Gordon Street Christian Church) Moseley Hall (LaGrange Community Building)
K-3 (Fairfield Recreation Center) Neuse (Jackson Heights OFW6 Church)
K-4 (Tanglewood Church of God) Pink Hill 1 (Bethel Baptist Church)
K-5 (Spillman Baptist Church) Pink Hill 2 (Pink Hill Rescue Station)
K-6 (Teachers' Memorial School Gym) Sand Hill (Sand Hill Volunteer Fire Station)
K-7 (Grainger Place Apartments) Southwest (Southwood Volunteer Fire Station)
K-8 (Holloway Recreation Center) Trent 1 (Deep Run Volunteer Fire Station)
K-9 (First Pentecostal Holiness Church) Trent 2 (Moss Hill Mumford Building)
Contentnea (Hugo Free Will Baptist Church) Vance (Grace Fellowship Church)
Falling Creek (Trinity United Methodist Church) Woodington (Smith's New Home FWB Church)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify that I am aware if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date: 2/10/2020
To: Appointing Authority  
From: Brantley Uzzell  
Re: Reappointment of Edward Mills  
Date: 2/12/2020  

Dear Commissioners,

Mr. Edward Mills has expressed interest of being reappointed to his current position on the ABC Board. Mr. Mills’ term expires June 2020. Mr. Mills has been a contributing member to the Board. The Board hopes that you will consider this matter and also expresses appreciation for the time spent with regards to Mr. Edward Mills’ reappointment.

Sincerely,

[Signature]
Brantley Uzzell, General Manager  
Lenoir County ABC Board
TO: Chairman and Members of the Board
FROM: Michael S. James, County Manager
DATE: April 6, 2020
SUBJECT: Items from County Manager

1. None