Call To Order
Chairman Linda Rouse Sutton

Invocation
Commissioner Preston L. Harris

Pledge of Allegiance

Election to Fill Vacant Board Seat

Administration of Oath of Office: Lenoir County Board of Commissioners Newly Appointed Member: By the Clerk of Court, Ms. Dawn Stroud.

The NC Ethics Law “It is my duty to remind members of the Board that it is your responsibility to avoid all conflicts of interest and potential conflicts of interest as defined in the North Carolina Ethics Law. As public servants, it is your duty to continually monitor, evaluate, and manage your personal, financial, and professional affairs in such a way as to ensure the absence of conflicts or potential conflicts. Does any member know of any conflict of interest, or potential conflict of interest, with respect to any manner coming before the Board?”

Public Information

1. Employee Years of Service Recognition

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<tr>
<th>Name</th>
<th>Department</th>
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<tbody>
<tr>
<td>Janet Bryan</td>
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<tr>
<td>Savanna Kelty</td>
<td>Emergency Services (PT)</td>
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<td>Mary Batts</td>
<td>Detention Center</td>
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<td>Quanisha Parks</td>
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<td>Porsha White</td>
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<td>Joseph Braxton</td>
<td>Landfill (PT)</td>
<td>10</td>
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<tr>
<td>Liveston Herring</td>
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<tr>
<td>George Jackson</td>
<td>Sheriff’s Office (PT)</td>
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<tr>
<td>Billy Jones</td>
<td>Landfill (PT)</td>
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<td>Robert Pittman</td>
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<tr>
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<tr>
<td>Denise Bell</td>
<td>Health Department</td>
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2. Jeff Harrison, DSS, Understanding Public Assistance Fraud

**PUBLIC HEARING: 10 Minutes**

**Public Hearing:** Aircraft Solutions USA, Inc.

**Public Comments**
- Formal
- Informal

**Additions/Deletions or Adoptions to Agenda**

**Consent Agenda**

1. Approval of December 2, 2019, Regular Meeting Minutes. King/Bryan

2. Resolution Declaring Property as Surplus and Authorizing the Sale of Surplus Property. Howard

3. Resolution Authorizing Lenoir County Health Department to Purchase Two Pharmaceutical Refrigerators and One Blood Draw/Immunizations Chair: $10,538.29. Brown

4. Resolution Approving a Four (4) Year Lease with Dell Financial Services and Issuance of a Purchase Order for 61 Devices: $28,350.30. Faasii

5. Resolution Approving the Execution of Purchase Orders: Dell EMC: $17,009.32, SHI $28,531.10, Cott: $2,880.00. Rich

6. Resolution Approval of a Past Fireworks Show for Riley’s Landscaping Christmas Party in the Town of LaGrange on December 14, 2019. King

7. Resolution Approving the Bid for Cosmetic Repairs Needed at Lenoir County Emergency Services Station EMS 1 located at 4066 Sharon Church Road: Holland’s Home Improvement: $6,644.70. King

8. Resolution Authorizing the Purchase and Installation of a Dell 86-Inch Smart Screen: Dell EMC: $10,000. King


10. Resolution Approving Economic Development Grant Agreement: Aircraft Solutions USA, Inc.: $3,000,000. Koonce

New Business
12. Resolution Authorizing the Acceptance of Two (2) Bids for Lots Declared as Surplus Property by Lenoir County Tax Department.

13. Proclamation in Support of National Radon Action Month in Lenoir County, NC.


Appointments
15. Resolution Approving Citizens to Boards, Commissions, etc.

Other Items
16. Items from the County Manager.

17. Items from County Attorney/Commissioners Public Comments/Closed Session (if necessary).
Summary of Actions Taken at the December 2, 2019, Meeting

1. Approval of Minutes: Regular Board Meeting: November 18, 2019.  
   Approved

2. Resolution Authorizing Lenoir County Health Department to Purchase Safe Sleep Educational Materials and Cribs: Cribs for Kids: $29,580.  
   Approved

3. Resolution Authorizing an Addendum Agreement for Professional Services between Lenoir County and RSM Harris Associates, Inc. for Hurricane Matthew HMGP Acquisition Project.  
   Approved

4. Resolution Approval to Accept the Hazard Mitigation Grant: $33,638.  
   Approved

   Approved

   Approved

   Approved

   Approved

   Approved

10. Resolution Approving 2020 Calendar of Board Meeting Dates and Times.  
    Approved

    Approved

12. Lenoir County/City of Kinston Queen Street Mural Project Phase 1.  
    Approved
NOTICE OF PUBLIC HEARING
LENOIR COUNTY

NOTICE IS HEREBY GIVEN that the Lenoir County Board of Commissioners will hold a public hearing during its regular meeting which is scheduled as follows:

TIME: 9:00 A.M.
DAY: MONDAY
DATE: JANUARY 6, 2020
PLACE: 130 S. Queen Street, Lenoir County Courthouse, Kinston, NC

PURPOSE: To consider the provision of economic development incentives pursuant to G.S. 158-7.1.

The Board of Commissioners intends to consider awarding an economic development incentive to Aircraft Solutions USA, Inc. which is investing in real and personal property with a potential value totaling $99,770,000 taxable amount ($118,000,000 total investment). The value of the incentive is based upon the appraised value each year as appraised by the Lenoir County Tax Administration Office. The amount of Lenoir County property tax revenues which will be billed to the company for their capital investment in machinery and equipment for Aircraft Solutions USA, Inc. will exceed the amount to be paid out by the county for economic development grants.

Aircraft Solutions USA, Inc. will invest over $118,000,000 and create 475 new jobs in Kinston over the life of the project. The average salary is $47,000 for these employees, with the county average being $37,666. The public benefit to be derived from granting the incentive would be an increase in jobs in Lenoir County with above average pay and an increase in the tax base. The grant will be a total of $3,000,000.00 and paid over ten years. This would be a performance-based grant. No money would be paid until after performance goals are met. The first payment would be following the investment and reporting to the Lenoir County Tax Office.

Questions concerning this agreement and project may be directed to Ms. Keely Koonce, Lenoir County Economic Development Department at (252) 527-1963.

Vickie Freeman King
Clerk to the Board
Lenoir County Board of Commissioners
MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS

December 2, 2019

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, December 2, 2019, in the Commissioners’ Meeting Room, Lenoir County Courthouse, 130 S. Queen Street, Kinston, NC.

Members present: Chairman Linda Rouse Sutton, Vice-Chairman Roland Best, Commissioners, Mac Daughety, Preston Harris, Craig Hill, and Eric Rouse.

Members Absent: None.

Also present were: Michael S. James, County Manager, Joey R. Bryan, Assistant County Manager, Vickie Freeman King, Clerk to the Board, Sandra Barss, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Call To Order

Chairman Sutton called the meeting to order at approximately 9:00 a.m.

Mr. Harris offered the Invocation, and Mr. Best led the audience in the Pledge of Allegiance.

Mr. Griffin reviewed the procedures for nominations and opened the floor for nomination for Chairman and Vice-Chairman for Board of County Commissioners.

Election of Chairman

Mr. Hill nominated Mrs. Linda Rouse Sutton; there was no opposition to the nominations, and no further nominees; Mrs. Linda Rouse Sutton was named Chairman by a unanimous vote and approval of the Board – One Year Term.

Election of Vice-Chairman

Mr. Hill nominated Mr. Roland Best, and Mr. Rouse nominated Mr. Daughety; there was no opposition to the nomination, and no further nominees; Mr. Roland Best was named Vice-Chairman by a 5-1 vote and approval of the Board – One Year Term.

Ms. Sutton thanked the Board for their vote of confidence. The Board had a great year, and she appreciates everyone’s participation and hard work. Ms. Sutton stated last year when she accepted the position of chairman, she accepted it in honor of her good friend former County Commissioner Ms. Jackie Brown who served on the Board for 21 years, and this year she accepted the position in honor of her good friend and former commissioner Mr. Reuben Davis.
Chairman Sutton read the following statement from the NC Ethics Law “It is my duty to remind members of the Board that it is your responsibility to avoid all conflicts of interest and potential conflicts of interest as defined in the North Carolina Ethics Law. As public servants, it is your duty to continually monitor, evaluate, and manage your personal, financial, and professional affairs in such a way as to ensure the absence of conflicts or potential conflicts. Does any member know of any conflict of interest, or potential conflict of interest, with respect to any manner coming before the Board?”

Public Information

Ms. Sutton acknowledged the names, department, and years of service of county employees.

Commissioner Preston Harris read the Resolution Honoring the Memory of longtime Commissioner Mr. Reuben Davis.

Ms. Sutton presented Mr. Jeff Davis, son of former Commissioner Reuben Davis with a Resolution, Lenoir County lapel pin, and Commissioner Reuben Davis nameplate. Mr. Davis stated his dad really loved serving this county and serving on the Board of Lenoir County Commissioners.

Mr. Adam Short, City of Kinston Planner, thanked the Board for considering putting forth a County building for participating in the Downtown Mural Program. The agreement outlines the City of Kinston and the County/private owners participating in the mural program. It is a two-part agreement. Part 1 allows for the property owners to enter consideration for the mural, and part 2 finalizes the agreement. The mural would be painted only on the Caswell Street side, solely within the bricked arch windows instead of the entire wall area. Also, the County would have the final approval of any details of the mural concept before the painting would begin, which would commence in early 2020.

Ms. Marcia Perritt, Community Development Planner, City of Kinston, stated to echo what Mr. Short has said, the City of Kinston received funding from the National Endowment for Arts (NEA) Our Town program to commission up to ten original outdoor public murals, to be completed by August 2020. The selection committee has identified the Lenoir County Administration Building, located at 101 North Queen Street, as an excellent location for a mural focused on the Adkin High School Walkout, a remarkable act of bravery that occurred in 1951, and a significant event in our community’s history. The mural will be painted by two professional artists Maximillian Mozingo and Jamil Burton both has demonstrated experience in crafting community-based murals on the exterior of buildings in a downtown setting. The City of Kinston will be responsible for the long-term maintenance of the wall.

Mr. Hill stated the subject for the mural project is well overdue, and this is something very worthy and should have been recognized a long time ago in this community. He does not think many people realize the significance of what happened and when it happened. This was one of the first walkouts in the nation. Some of the individuals who took part in the walkout are still in the community, and they took a lot of pride in what they did and accomplished, and this is something the community should embrace.
Mr. James asked Ms. Perritt when would they come before the Board with the conceptual design? Ms. Perritt replied right now they are in the process of getting approval from the State Historical Preservations Office. Although it is not a historical building, any building fifty years or older must receive approval. Hopefully, within six weeks, they should receive the approval, and the artists will start working, so they expect around February or March 2020.

Upon a motion by Mr. Hill and a second by Mr. Best, the Board agreed unanimously to move forward with this phase of the mural project.

Public Comments

None

Upon a motion by Mr. Harris and a second by Mr. Best, the consent agenda was unanimously approved.

Upon a motion by Mr. Daughety and a second by Mr. Best, the regular agenda was unanimously approved.

Additions/Deletions or Adoptions to the Agenda

Consent Agenda

1. Approval of November 18, 2019, Regular Meeting Minutes. King/Bryan

2. Resolution Authorizing Lenoir County Health Department to Purchase Brown Safe Sleep Educational Materials and Cribs: Cribs for Kids: $13,975.34.

3. Resolution Authorizing an Addendum for Professional Services Between Lenoir County and RSM Harris Associates, Inc. for Hurricane Matthew HMGP Acquisition Project. King

4. Resolution Approval to Accept the Hazard Mitigation Grant: $33,638. King


9. Resolution Approving 2020 County Holidays. James

10. Resolution Approving 2020 Calendar of Board Meeting Dates and Times. Board
New Business


Mr. Harrison, DSS Director, stated he is requesting approval of a resolution to have some construction done at DSS. This conversation has taken place with Administration looking at ways to maximize some office space and approve efficiency as well as operations. They are looking at three areas where they desire to do some small construction. The former file room which have been vacant for several years, the accounting room, and the LTC area. Mr. Harrison stated as he has said many times before they are simply out of space and are aware that long-range planning, they are going to have to do some possible planning for a new building or renovation. Currently, they are trying to maintain where they are and use every existing square inch of space available, and he feels like this would maximize that which they are trying to do. The funds used would come out of lap salary monies.

Mr. Rouse asked Mr. Harrison if he receive three bids? Mr. Harrison replied he accepted the bid from Holland since they had done work in the past and were very familiar with the agency, and he had been very reasonable with other bids in the past. Mr. Rouse stated isn’t it the normal process to receive three bids over ten? Mr. James replied, in general that is the best practice. However, in dealing with the need and the work that has been done in the past they knew this was a good price.

Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 11 was approved with one dissenting vote by Mr. Rouse.

Mr. Hill stated he agreed with Mr. Rouse, and the County must be mindful of that. Mr. Harris replied and to be consistent. Mr. Rouse stated the Board violated their policy. Mr. Daughety agreed with Mr. Rouse. Mr. Hill replied they did, but he felt like there was a sense of urgency.

Appointments

Item No. 12 was a Resolution Approving Citizens to Boards, Commissions, Etc. None at this time, therefore, no action is required.

Other Items

Item No. 13 were items from Mike James, County Manager. Mr. James stated he did not have anything.

CLOSED SESSION

Upon a motion by Mr. Daughety and a second by Mr. Best, a closed session was entered into at approximately 9:33 a.m. with the following cited: Number Four (4): To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body.
OPEN SESSION

Upon a motion by Mr. Daughety and a second by Mr. Harris, and unanimous approval, the Board, moved out of closed session at approximately 9:45 a.m. The meeting re-convened in open session at approximately 9:47 a.m.

Ms. Sutton stated the Board went into closed session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body. No action was taken.

Meeting Adjourned at 9:52 a.m.

Respectfully submitted,

Vickie F. King  
Clerk to the Board

Reviewed by,

Joey R. Bryan  
Assistant County Manager
RESOLUTION: Declaring Property as Surplus and Authorizing the Sale of the Surplus Property.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to declare property as surplus and authorize the sale of the surplus property to Foss Recycling.

HISTORY/BACKGROUND: The Sheriff’s Department has (1) car, which has outlived its useful life. The vehicle is no longer of use to any County Department and there are no plans to put it back into service. This car has sat at a local automotive shop for many years and has been cannibalized for parts to the point that it has no resale value.

EVALUATION: County Administration is requesting the approval of the Board to sell the following vehicle to a local scrap yard. Proceeds resulting from the sale of this car less expenses will be appropriated to the proper Department.

<table>
<thead>
<tr>
<th>Vehicle</th>
<th>VIN</th>
<th>Mileage</th>
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<tr>
<td>2005 Ford Crown Vic.</td>
<td>2FAHP71WX5X141506</td>
<td>150,000</td>
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MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

[Signature]
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Leaoir County Board of Commissioners that property listed in this resolution be declared as surplus and authorize County Administration to sell the property as scrap metal at Foss Recycling.

AMENDMENTS:

MOVED ___________________ SECOND ___________________

APPROVED_______________DENIED___________________UNANIMOUS______________

Yea Votes: Sutton ____Best ____Daughety ____Harris____

Hill ___Rouse ____

____________________________________
Linda Rouse Sutton, Chairman

____________________________________
Date

____________________________________
Attest

____________________________________
Date
INTRODUCED BY: Michael S. James, County Manager  DATE: 1/06/20  ITEM NO.: 3

RESOLUTION: Authorizing Lenoir County Health Department to Purchase Two Pharmaceutical Refrigerators and One Blood Draw/Immunizations Chair: $10,538.29.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is asked to grant permission to the Lenoir County Health Department to purchase two pharmaceutical refrigerators for $8,227.50 plus shipping, handling, and fees and one blood draw/immunizations chair for use in the immunization’s clinic in the amount of $2,310.79 plus shipping, handing, and fees from Henry Schein.

HISTORY/BACKGROUND: On November 4, 2019, the Board of Commissioners approved a project to renovate an area upstairs in the Health Department to house the immunizations clinic. The two refrigerators and blood draw/immunizations chair will be used in this clinic.

EVALUATION: The refrigerators are required to store the amount of vaccine needed to support all Health Department clinical services and will add storage capacity during emergency situations, such as protecting vaccine during hurricanes. The blood draw/immunizations chair will add to patient comfort and safety of staff while administering vaccines. State funding will be used for these purchases.
MANAGER’S RECOMMENDATION:

Respectfully Request Approval.

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Health Department purchase two pharmaceutical refrigerators and one blood draw/immunization chair for the immunization’s clinic is approved.

AMENDMENTS:

MOVED ____________ SECOND ____________

APPROVED _______ DENIED _______ UNANIMOUS _______

YEA VOTES: Sutton_______ Best _____ Daughety ____ Harris ______
Hill _____ Rouse ______

__________________________  _____________
Linda Rouse Sutton, Chairman       Date

__________________________  _____________
ATTEST                        Date
## Equipment Order Details

**Equipment Order No.**: EQ19080101191  
**Date**: 08/01/2019  
**Account No**: 556095  
**Installation Date**: 

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| Installation Address: | 201 N McLewean St |

### Sold To:

- **Lenoir County Health Dept**
  - **Address**: 201 N McLewean St,  
  - **City**: Kinston  
  - **State**: NC  
  - **Zip**: 28501

### Deliver To: Lenoir County Health Dept

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*Page 1 of 1*
EQUIPMENT ORDER NO. EQ19072201903

07/22/2019

ACCOUNT NO. 556095

INSTALLATION DATE

Field Sales Consultant: AL PILAND

Installation Address: 201 N Mclewean St

Sold To: Lenoir County Health Dept

Address: 201 N Mclewean St.

City: Kinston

State: NC

Zip: 28501

Date

CITY

Kinston

NC

28501

OFFICE PHONE

2525277116

HOME PHONE

NEW ACCOUNT

EXISTING ACCOUNT

HENRY SCHEIN INC SECTR

Deliver To: Lenoir County Health Dept

Phone: 2525277116

Fax: 2525264299

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Sub Total 9,418.50

Other

Freight 0.00

Sales Tax 462.84

Total 9,881.34

Depos 0.00

Balance Due 9,881.34
**EQUIPMENT ORDER NO. EQ19072201903**

**DATE** 07/22/2019  
**ACCOUNT NO.** 556095  
**INSTALLATION DATE**

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**Installation Address:**
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<th>28501</th>
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**Sold To:**
Lenoir County Health Dept

**Address:**
201 N McLewean St,

**City:** Kinston  
**State:** NC  
**Zip:** 28501

**Deliver To:** Lenoir County Health Dept

**Phone:** 2525277116  
**Fax:** 2525264299

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| Other     | 0.00     |
| Freight   | 0.00     |
| Sales Tax | 598.63   |
| Total     | 9,467.13 |

**Balance Due:** 9,467.13
## Equipment Order

**Order Number:** EQ19072403466  
**Date:** 07/24/2019  
**Account Number:** 556095  
**Installation Date:**  

### Customer Information
- **Sold To:** Lenoir County Health Dept  
- **Address:** 201 N Molewean St, Kinston NC 28501
- **City:** Kinston  
- **State:** NC  
- **Zip:** 28501
- **Phone:** 2525277116
- **Fax:** 2525264299

### Delivery Information
- **Deliver To:** Lenoir County Health Dept

### Equipment List
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### Total Summary
- **Sub Total:** 2,540.79  
- **Other:**  
- **Freight:** 0.00  
- **Sales Tax:** 171.51  
- **Total:** 2,712.30  
- **Deposit:** 0.00  
- **Balance Due:** 2,712.30  
- **HSFS Estimated Monthly Payment:**

SUBJECT AREA: Purchase/Bids

ACTION REQUESTED: The Board is requested to authorize a Four (4) Year Lease of 61 devices from Dell Financial services utilizing our Master Lease for $28,350.30 per year from budgeted funds and give authorization for County Manager to execute agreement. DSS – three desktops, 34 laptops, one tablet, three monitors and one pen. Emergency Services – three tablets, 3 pens. Health – five tablets. Information Technology – 5 desktops, 6 monitors.

HISTORY/BACKGROUND: Microsoft Windows 7 extended support is due to reach End of Life on January 14, 2020. It is more effective to lease new equipment that will allow us to have all of the operating costs covered under warranty for four years vs. purchasing individual devices.

EVALUATION: Leased equipment will replace old equipment that will be recycled or disposed.
MANAGER’S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the County allow the DSS Director, Health Director, Emergency Services Director and IT Director to encumber budgeted funds to allow the County Manager to execute a lease with Dell Financial Service utilizing our Master Lease for $28,350.30.

AMENDMENTS:

MOVED __________________________ SECONDED __________________________

APPROVED ______ Denied ______ Unanimous ______

Yea Votes: Sutton ____ Best ____ Daughety ____ Harris ____

Hill ____ Rouse ____

Linda Rouse Sutton, Chairman

_____________________________________

Date

_____________________________________

Attest

_____________________________________

Date
RESOLUTION: Approving the Execution of Purchase Orders: Dell EMC: $17,009.32, SHI $28,531.10, Cott: $2,880.00.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: Approval of the purchase orders with Dell EMC, SHI, Cott for computers, monitors, cash drawers, scanners, printers, software, servers and warranties on printers and scanners for searching, indexing, scanning and recording of documents.

HISTORY/BACKGROUND: The Register of Deeds Office currently has computers that use the Windows 7 platform. IT contacted this office earlier in the year to inform us that Windows 7 would no longer be supported. All of the computers on Windows 7 are used for recording documents, indexing documents, scanning documents, as well as searching for documents. Funds for the replacement of this equipment are eligible for payment using Automation Preservation funds. These funds are to be used exclusively by Register of Deeds for the preservation of all data as related to their office.

EVALUATION: The IT department researched the cost of replacing all of the above equipment, and determined that Dell EMC, SHI and Cott were the most cost-effective resources.
MANAGER’S RECOMMENDATION:

Respectfully recommend approval.

[Signature]

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a purchase order for Dell EMC for $17,009.32, SHI $28,531.10, Cott $2,880.00 be approved.

Account Numbers: 41800-438000 $ 35,602.08 Automation Preservation
41800-451000 $ 9,938.34 Capital Outlay Equipment 5000

AMENDMENTS:

MOVED_________ SECONDED_________

APPROVED_______DENIED_______UNANIMOUS_______

YEA VOTES: SUTTON_____BEST_____DAUGHEY_____HARRIS_____
HILL_____ROUSE_____

____________________
Linda Rouse Sutton, Chairman

____________________
Date

____________________
ATTEST
Date

SUBJECT AREA: Legal

ACTION REQUESTED: Request that the board approve the past fireworks display held at 6210 Washington St, LaGrange, NC by Hale Artificer, Inc for Riley’s Landscaping Christmas Party held December 14, 2019. Fireworks show was performed by Hale Artificer, Inc.

HISTORY / BACKGROUND: Per The North Carolina Fire Code and North Carolina General Statute 14-410, the County Commissioners must grant permission of firework displays before a permit can be issued. This event has already occurred, however met all requirements set forth by the North Carolina Fire Code. Hale Artificer, Inc handled all fireworks at 6210 Washington St, LaGrange, NC. The Fire Marshal’s Office ensured all Fire Codes are met.

EVALUATION: The Fire Marshal’s Office has reviewed all required documentation and a representative from the Fire Marshal’s Office or designee was at the event to ensure compliance with the Fire Code. It is recommended that the Commissioners approve this firework show.
MANAGER’S RECOMMENDATION:

Respectfully Request Approval.

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the board approves Hale Artificer, Inc. past firework display for Riley’s Landscaping Christmas Party on December 14, 2019.

AMENDMENTS:

MOVED _________ SECOND _________

APPROVED _______ DENIED _________ UNANIMOUS _________

YEA VOTES: Sutton ______ Best ____ Daughety ______
Harris ______ Hill ____ Rouse _____

________________________________________ 01/06/20
Linda Rouse Sutton, Chair Date

___________ 01/06/20
Attest Date
RESOLUTION: Approving the Bid for Cosmetic Repairs Needed at Lenoir County Emergency Services Station EMS 1 located at 4066 Sharon Church Rd: Holland's Home Improvement: $6,644.70.

SUBJECT AREA: Purchases/ Bids

ACTION REQUESTED: The Board is requested to approve the bid for cosmetic repairs needed at Lenoir County Emergency Services EMS Station 1 at a cost of: Holland's Home Improvement: $6,644.70.

HISTORY/BACKGROUND: Lenoir County Emergency Services EMS Station 1 at 4066 Sharon Church Rd has sustained an extensive amount of wear and tear to the flooring and walls throughout the building over the past 15+ years that the building has been operational. This station houses (7) EMS crew members 24 hours a day. The current condition of the building includes carpet that is stained and torn beyond repair causing a trip hazard. The walls are stained with holes in the sheet rock allowing insects and rodents to enter the building. This building is in need of new carpeting in the dayroom and bedrooms and new vinyl in the bathroom and kitchen. The walls are in need of patching and painting with a washable paint to ensure the health and safety of the crews housed there.

EVALUATION: Lenoir County Emergency Services EMS Station 1 located at 4066 Sharon Church Rd is currently in need of cosmetic repairs. The building has flooring that is hazardous to the staff due to tripping hazards. The walls have holes allowing insects and rodents to enter the building. The entirety of the living quarters is in need of washable paint to allow the crews to maintain a safe working environment. Approving this bid will allow for proper updates and repairs to the floors and walls ensuring a safe working environment for the staff housed at this station. Staff is recommending the updates and repairs to be completed as soon as possible, for the safety and comfort of the EMS staff assigned to this station. Upon approval the bid will be awarded to Holland's Home Improvement, who will be available to begin repairs in January 2020.

Three-(3) requests for bids were sent out: Howard's Home Improvement, M&W Home Improvement, and Holland's Home Improvement; with only Holland's Home Improvement responding back with a quote. M&W Home Improvement responded back with a decline to bid and there was no response from Howard Home Improvement.
MANAGER’S RECOMMENDATION:

Respectfully Request Approval.

[Signature]

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the bid for cosmetic repairs at Lenoir County Emergency Services EMS Station 1 located at 4066 Sharon Church Rd: Holland’s Home Improvement: $6,644.70 is approved.

AMENDMENTS:

MOVED __________ SECONDD __________

APPROVED _______ DENIED _______ UNANIMOUS _______

YEA VOTES: Sutton _____ Best _____ Daughety _____
           Harris_____ Hill _____ Rouse _______

____________________________________________________________________

Linda Rouse Sutton, Chairman 01/06/20
Date

__________________________  01/06/20
ATTEST                    Date
RESOLUTION: Authorizing the Purchase and Installation of a Dell 86-Inch Smart Screen: Dell EMC: $10,000.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is requested to authorize the purchase and installation of a Dell 86-inch smart screen in the amount of $10,000 from Dell EMC.

HISTORY/BACKGROUND: Lenoir County Emergency Services currently has a projector style smart board that is over eight years old. The projector style board is used in the emergency operations center for EOC activations for situational awareness. It is also used for trainings conducted by the emergency services office, and other County agencies, as needed. The projector style board has become outdated and is showing signs of normal wear and tear and is in need of being placed.

EVALUATION: The projector style screen is outdated and in need of replacement. Staff from the Emergency Services Department, with assistance from the IT Department, have conducted research and deemed the projector style board can be replaced with a new modern interactive smart TV screen that does not need bulbs. The resolution and overall quality will enhance the upgrade within the emergency operation center for training, activations and meetings that take place. The funding for this will be paid with grant money, through EMPG Funds.
MANAGER’S RECOMMENDATION:

Respectfully recommend approval.

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners Authorizing the purchase and installation of a Dell 86-Inch smart screen in the amount of $10,000 from Dell EMC is approved.

AMENDMENTS:

MOVED __________   SECOND __________

APPROVED ______   DENIED ______   UNANIMOUS ______

YEA VOTES:  Sutton______  Best_____  Daughety_____
            Harris______  Hill_____  Rouse_____

____________________________________  01/06/20
Linda Rouse-Sutton, Chairman  Date

_________________________  01/06/2020
ATTEST  Date
RESOLUTION: Authorizing Acceptance of Grant Awards for Hurricane Florence Recovery: $97,801.

SUBJECT AREA: Financial

ACTION REQUESTED: To accept grant awards for Hurricane Florence Recovery totaling: $97,801 and to pay the grant determinations for individual buy-outs for 2 properties. This action will also designate Emergency Services Director and/or his designee to accept and disseminate the awarded funds.

HISTORY / BACKGROUND: Severe storms and tornadoes produced disastrous weather conditions which had a devastating impact on parts of North Carolina, specifically the Guilford and Rockingham County areas. The severity of the damage loss resulted in the declaration of a disaster and/or emergency by the Governor. The President of the United States concurred and declared an emergency or a major disaster, designated as DR-4364. The Federal Emergency Management Agency (FEMA), as a result of the Presidential Declaration, has made available federal funds for hazard mitigation grants.

EVALUATION: After the flooding that occurred from Hurricane Florence, wide spread damage occurred that affected the citizens of Lenoir County and the surrounding municipalities. North Carolina Emergency Management is authorizing and awarding two- (2) properties from Lenoir County to be part of the declaration for grant monies from DR-4364. The grant will aid in recovery and mitigation efforts. This grant is paid up front and reimbursed by the North Carolina Emergency Management.

Due to a 30-day deadline and the timing of the next Commissioners meeting falling outside that timeframe, Mr. James authorized the signing of the grant acceptance in order to prevent further delay for the citizens affected in the grant determination.
MANAGER’S RECOMMENDATION:

Respectfully Request Approval.

[Signature]

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to accept grant awards for Hurricane Florence Recovery totaling: $97,801 and to execute individual buy-outs for 2 properties; as well as, designating Emergency Services Director and/or his designee to accept and disseminate the awarded funds.

AMENDMENTS:

MOVED ______________ SECOND ______________

APPROVED ______ DENIED ______ UNANIMOUS ______

YEA VOTES: Sutton _____ Best_____ Daughety _____

Harris _____ Hill _____ Rouse _____

_____________________________ 01/06/20
Linda Rouse Sutton, Chairman     Date

_____________________________ 01/06/20
ATTEST     Date
RESOLUTION: Approving Economic Development Grant Agreement: Aircraft Solutions USA, Inc.: $3,000,000.

SUBJECT AREA: Economic Development

ACTION REQUESTED: The Board is requested to approve the attached Economic Development Grant Agreement between Lenoir County, and Aircraft Solutions USA, Inc.

HISTORY/BACKGROUND: Aircraft Solutions USA, Inc. is considering an investment in real and personal property with a potential value totaling $99,770,000 taxable amount ($118,000,000 total investment). Based on the anticipated capital investment it is recommended that the Board of Commissioners approve an economic development incentive grant in an amount not to exceed $3 million dollars over a 10-year period. The value of the incentive is based upon the appraised value each year as appraised by the Lenoir County Tax Administration Office. The amount of Lenoir County property tax revenues which will be billed to the company for their capital investment in machinery and equipment for Aircraft Solutions USA, Inc. will exceed the amount to be paid out by the county for economic development grants.

EVALUATION: Aircraft Solutions USA, Inc. will be locating its operations in Lenoir County. The Company will invest over $118,000,000 and create 475 new jobs in Kinston over the next year. The average salary is $47,000 for these employees, with the county average being $37,666. The grant will be a total of $3,000,000.00 and paid over a ten-year period. The first payment would be following the investment and reporting to the Lenoir County Tax Office.
MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the attached Economic Development Grant Agreement between Lenoir County, and Aircraft Solutions USA, Inc. dated January 6, 2020, and incorporated by reference into this resolution, be approved; and be it further resolved that the Chairman of the Lenoir County Board of Commissioners is authorized to execute this agreement on behalf of Lenoir County.

AMENDMENTS:

MOVED ______________________________ SECONDED ______________________________

APPROVED ___________ DENIED ___________ UNANIMOUS ______________________________

YEA VOTES: Sutton ___________ Best ___________ Daughety ___________

Harris ___________ Hill ___________ Rouse ___________

_________________________________ ______________________________
Linda Rouse Sutton, Chairman Date

_________________________________ ______________________________
ATTEST Date
STATE OF NORTH CAROLINA
COUNTY OF LENOIR

ECONOMIC DEVELOPMENT AGREEMENT

This AGREEMENT is executed this ______ day of January 2020 by and between Aircraft Solutions USA, Inc. a corporation authorized to do business in the state of North Carolina, having its principal place of business at 13727 SW 152 Street #673, Miami, Florida 33177 ("Aircraft Solutions") and The County of Lenoir, a political subdivision of the State of North Carolina, having its principal place of business at 130 South Queen St., Kinston, NC 28502 (hereinafter the "County").

WITNESSETH:

WHEREAS, Aircraft Solutions desires to construct or cause to be constructed certain industrial facilities and desires to install certain industrial machinery, equipment, and improvements that represent a non-depreciated capital investment in excess of $99,770,000 ($118,000,000 total investment) for the purposes of this agreement the parties agree to use $99,770,000 taxable amount; in leased facilities to be located on an approximate 100 acre site at the NC Global TransPark, (the "Property"); and

WHEREAS, Aircraft Solutions shall incur certain costs for installation of these improvements; and

WHEREAS, the addition of these improvements will expand the County tax base through increased ad valorem tax value created as a consequence of capital investment in machinery and equipment being brought into the County; and

WHEREAS, the County recognizes that a portion of the revenues generated as a consequence of this business venture be returned to Aircraft Solutions to pay a portion of the costs of the investment, and that such revenues be designated as an "Economic Development Grant" to Aircraft Solutions, in the amount of Three Million Dollars ($3,000,000); and

WHEREAS, the parties hereto wish to reduce their understanding regarding the details of the Economic Development Grant and Aircraft Solutions performance to this writing;

NOW, THEREFORE, for the mutual considerations noted hereinafter, the sufficiency of which are hereby acknowledged, the parties do hereby contract and agree as follows:
I. Economic Development Incentives.

Aircraft Solutions will incur costs in certain machinery and equipment installed in leased facilities to be located and the County will realize economic benefits due to the expansion of the tax base and the creation of jobs. As an incentive for Aircraft Solutions to invest in machinery and equipment in its existing facility and in accordance with NCGS 158-7.1, the County shall provide to Aircraft Solutions the incentives set forth herein in accordance with the terms and conditions of this Agreement. The County shall provide an Economic Development Grant to Aircraft Solutions with an estimated value of $3,000,000, with such a grant to be made available to Aircraft Solutions as set forth in Exhibit A.

A. The County shall pay to Aircraft Solutions, in installments a total grant of $3,000,000 as shown on, and in accordance with terms and conditions described in, Exhibit A to this Agreement (the “County Performance Grant”);

II. Representations.

The County represents and warrants that (a) it has the power and authority to bind itself to the requirements of this Agreement and (b) this Agreement is executed under the authority granted to the County under North Carolina General Statutes 158-7.1, The Local Development Act of 1925, as amended, and 1987 Sessions Laws, Chapter 1002, a Local Act applying to the County.

III. Miscellaneous Provisions.

A. Independent Agreement. This Agreement and the conditions hereof only relate to the provisions and grants from the County set forth herein and do not limit or affect other commitments made by the County, the City, the State of North Carolina, or other entities.

B. Governing Law. This Agreement has been drafted and shall be interpreted under the laws of the State of North Carolina and in the event any provision is found to be unenforceable or unconstitutional, all other provisions shall remain in full force and effect.

C. Binding Agreement. The parties hereto acknowledge that this Agreement and the foregoing actions and grants each represent binding contractual agreements among the parties hereto and that Aircraft Solutions is acting in reliance upon this Agreement and the provisions and grants provided herein in its decision as to whether it will expand its investment in Lenoir County, North Carolina.

D. Assignment. This Agreement shall be assignable by Aircraft Solutions to any
entity that is controlled by, controls or under common control with Aircraft Solutions, or in the case of a sale of substantially all of the operating assets of the facility, this Agreement may be assigned to the purchaser of the facility.

E. **Survival.** The contractual commitments provided for herein and made by the parties hereto shall be deemed to continue into the future, survive, and remain binding upon future elected officials to the full extent permitted under applicable law.

F. **Force Majeure.** Aircraft Solutions shall not assume any responsibility for any event or failure to act that is due to any cause in whole or in part that is beyond Aircraft Solutions control, even if advised of same, foreseeable or in contemplation of the parties, including without limitation force majeure, the public enemy, fire, flood, earthquake, hurricane, strike or labor disputes, boycott, the inability to obtain raw materials, labor or transportation, the loss of any public or private supplied utilities, the regulations issued by any government or any of its agencies, acts of God, or any other cause similar or dissimilar to the foregoing.

G. **Entire Agreement.** This writing contains the entire agreement between the parties hereto and may be amended only by writing signed by all parties hereto.

**Signature Page Follows**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year
first above written.

LENOIR COUNTY

Linda Rouse Sutton, Chairman
Lenoir County Board of Commissioners

Vickie Freeman King
Clerk to the Board

AIRCRAFT SOLUTIONS USA, Inc.

By: __________________________

Secretary

Title: __________________________

EXHIBIT A

Performance Goals
<table>
<thead>
<tr>
<th>Year</th>
<th>Annual Job Increase</th>
<th>Total Jobs in County</th>
<th>Non Depreciated Capital Investment</th>
<th>Capital Investment Cumulative Totals</th>
<th>County Grant</th>
<th>County Grant Payment Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>35</td>
<td>35</td>
<td>$57,788,000</td>
<td>$57,788,000</td>
<td>$300,000</td>
<td>$ - 0 -</td>
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<tr>
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<td>$21,371,000</td>
<td>$79,159,000</td>
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<td>185</td>
<td>$20,611,000</td>
<td>$99,770,000</td>
<td>$300,000</td>
<td>$300,000</td>
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<tr>
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<td>305</td>
<td>$ - 0 -</td>
<td>$ - 0 -</td>
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<tr>
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<td>170</td>
<td>475</td>
<td>$ - 0 -</td>
<td>$ - 0 -</td>
<td>$300,000</td>
<td>$300,000</td>
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<tr>
<td>2025</td>
<td>0</td>
<td>475</td>
<td>$ - 0 -</td>
<td>$ - 0 -</td>
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<tr>
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<tr>
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<tr>
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<tr>
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<td>0</td>
<td>475</td>
<td>$ - 0 -</td>
<td>$ - 0 -</td>
<td>$ - 0 -</td>
<td>$300,000</td>
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<tr>
<td>Totals</td>
<td>475</td>
<td>475</td>
<td>$99,770,000</td>
<td>$99,770,000</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
</tr>
</tbody>
</table>

**Calculation Methodology:**

Aircraft Solutions performance against the above-listed capital investment goals will be measured on or before January 1st of each following year by calculating the total amount of capital investment as of January 1st of that year. Payment by County should Aircraft Solutions be current in all tax payments and performance goals be met, will be made by September 30th of each year beginning in 2021. The actual percentage of the investment goal attained will be the percentage of grant funds awarded in each calendar year. With regard to paragraph I. B. above, should the percentage of the total projected goal be less than 100% in any given year, the County will accrue forward the amount of the incentive funds not earned for such year and such funds will be paid to Aircraft Solutions in the first subsequent year that Aircraft Solutions attains at least 100% of its then cumulative projected investment. This incentive grant will expire on December 31, 2030. For the avoidance of doubt, the calculations of earned incentives are cumulative over the term of this Agreement. Aircraft Solutions does not lose the right to incentives for a particular Year to which the incentives apply because Aircraft Solutions does not make the requisite investment to earn the maximum incentive for such Year. Aircraft Solutions may earn the right to incentives for such Year by making up the investment in any future Year to which this Agreement applies.

**Example of Calculation Methodology:**

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Jobs in</th>
<th>Total Jobs Attained</th>
<th>Capital</th>
<th>Actual Investment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- 5 -
### Aircraft Solutions, USA Inc. Performance Agreement - Page 6 of 6

<table>
<thead>
<tr>
<th>County Goal</th>
<th>(%)</th>
<th>Investment Cumulative Totals Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021</td>
<td>100</td>
<td>80 (80%)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$57,788,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$57,788,000 (100%)</td>
</tr>
</tbody>
</table>

Average % attained = (80% + 100%) / 2 = 90%
Amount due from Lenoir County in 2022 = .90 x $300,000 = $270,000

**Definitions:**

*"Capital Investment"* shall be the ad valorem tax value of the property located in the County that is owned by Aircraft Solutions, its affiliates, or financing entities where Aircraft Solutions or its affiliates maintain operational control of the property. Any disputes as to the calculation of Capital Investment shall be subject to mediation between senior executives of the applicable parties, or if such mediation is not successful by an action at law or in equity.

*"Budget"* unless otherwise agreed in this Agreement, the County shall approve a budget for the specific grant amount offered to Aircraft Solutions by July 1st of each year that the respective grant is offered, for payment by the agreed-upon date.

*"Full Time Job"* shall mean a position requiring a minimum of 1,600 hours per year held by one employee in the County at the end of the respective calendar year.

_No provision of this Agreement shall be construed or interpreted as creating a pledge of the faith and credit of the County/City within the meaning of any constitutional debt limitation. No provision of this Agreement shall be construed or interpreted neither as delegating governmental powers nor as a donation or a lending of the credit of the County/City within the meaning of the State Constitution. This Agreement shall not directly or indirectly or contingently obligate the County/City to make any payments beyond those appropriated in the County's/City's sole discretion for any fiscal year in which this Agreement shall be in effect. No provision of this Agreement shall be construed to pledge or to create a lien on any class or source of the County's/City's moneys, nor shall any provision of the Agreement restrict to any extent prohibited by law, any action or right of action on the part of any future County/City governing body. To the extent of any conflict between this paragraph and any other provisions of this Agreement, this paragraph shall take priority._
RESOLUTION: Resolution Approving a Purchase Order: Lenoir County Admin Building, Sidewalks and Windows: Hydro Clean: $3,870.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to authorize a Purchase Order be issued to Hydro Clean for Pressure Washing of the Lenoir County Admin Building, Sidewalks and Windows in the amount of $3,870.

HISTORY/BACKGROUND: The Lenoir County Admin Building has not been cleaned in over 13 years and needs to be cleaned. The Board has approved for some mural work to be done which should take place sometime between February & March. Therefore, the cleaning needs to be done prior to painting as the building is very dirty.

EVALUATION: This cleaning will allow the building to be cleaned along with the sidewalks and windows prior to the Murals being painted in the window alcoves. We went with Hydro Clean even though they are not the lowest, since they have done the courthouse and we are comfortable with them doing older buildings and they are including cleaning the windows after the wash. We received 4 quotes:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>J&amp;R</td>
<td>$5,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clean Team</td>
<td>$1,500</td>
<td></td>
<td></td>
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<tr>
<td>Harrells</td>
<td>$3,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hydro Clean</td>
<td>$3,870</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MANAGER’S RECOMMENDATION:

Respectfully recommend approval.

RESOLUTION: NOW THEREFORE BE IT RESOLVED: by the Lenoir County Board of Commissioners, that a Purchase Order be issued to Hydro Clean for Pressure Washing of the Lenoir County Admin Building, Sidewalks and Windows in the amount of $3,870 is approved.

AMENDMENTS:

MOVED ____________________ SECONDED ____________________

APPROVED ______ DENIED ______ UNANIMOUS ______

Yea Votes: Sutton___ Best___ Daughety___ Harris___

Hill___ Rouse___

________________________________________
Linda Rouse Sutton, Chairman

________________________________________
Date

________________________________________
Attest

________________________________________
Date
RESOLUTION: Authorizing the Acceptance of Two (2) Bids for Lots Declared as Surplus Property by Lenoir County Tax Department.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is requested to accept two bids for $250.00 each for two parcels that have been declared surplus property. Tax parcel ID numbers are 452515743050 and 452515544673.

HISTORY/BACKGROUND: Lenoir County obtained ownership of the two parcels through the tax foreclosure process in 2007 and 2010, respectively, and both lots are less than 1/100 of an acre in size. NC General Statutes allow for real property purchased at a tax foreclosure sale by a taxing unit to be resold at any time for such price as the governing body may approve. These bids must be advertised in the local newspaper and are subject to a 10-day upset period.

EVALUATION: Lenoir County has owned these two properties for 12 years and 9 years, respectively, and this is the first offers we have had to purchase them. Due to the small size of the lots, and the fact that they are located in areas that is not experiencing growth or new construction, it is recommended that the offer of $250.00 for each lot be accepted. The sell of the lots will put the parcels back on the tax scroll, with the possibility that additional value will be added to the lots in the future.
MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Tax Department is authorized to sale lots declared as surplus property is approved.

AMENDMENTS:

MOVED ____________________ SECONDED ____________________

APPROVED_________DENIED_________UNANIMOUS________

Yea Votes: Sutton____ Best____ Daughety____ Harris____

Hill ____ Rouse____

________________________________________
Linda Rouse Sutton, Chairman

________________________________________
Date

________________________________________
Attest

________________________________________
Date
PROCLAMATION IN SUPPORT OF
National Radon Action Month in Lenoir County, North Carolina

WHEREAS, radon is a colorless, odorless, radioactive gas that may threaten the health of our citizens and their families; and

WHEREAS, radon is the second leading cause of lung cancer in the U.S. and is the leading cause of lung cancer in non-smokers; and

WHEREAS, the National Academy of Sciences estimates that up to 21,000 lung cancer deaths occur in the United States each year; and

WHEREAS, radon is found in one in 15 homes across the U.S. have elevated radon levels; and

WHEREAS, any home may have elevated levels of radon, even if neighboring homes do not, and living in a home with an average radon level of 4 picocuries per liter of air poses a similar risk of developing lung cancer as smoking half a pack of cigarettes a day; and

WHEREAS, testing for radon is simple and inexpensive, and radon problems can be fixed; and

WHEREAS, Lenoir County, the U.S. Surgeon General, the U.S. Environmental Protection Agency, the NC Department of Health and Human Services’ NC Radon Program and the North Carolina Advisory Committee on Cancer Coordination and Control support efforts to encourage homeowners to test their homes for radon, have elevated levels of radon reduced; and

WHEREAS, many residents in Lenoir County don’t know about radon, yet need to know, for the safety and health of their families and a proclamation of National Radon Action Month is an opportunity to educate individuals on the available measures to reduce radon;

NOW, THEREFORE BE IT RESOLVED, this 6th day of January, in the year of our Lord, two thousand twenty, that the Lenoir County Board of Commissioners do hereby proclaim January 2020 as National Radon Action Month in Lenoir County, North Carolina.

____________________________________
Linda Rouse Sutton, Chairman
Lenoir County Board of Commissioners

____________________________________
Vickie Freeman King, Clerk
Lenoir County Board of Commissioners
Safe at Home: Preventing Lung Cancer
BY REDUCING RADON IN THE HOME

What is radon? Radon is a gas that you cannot see, smell or taste. It comes from the decay of radioactive elements (such as uranium, thorium and radium) in soil and groundwater.

What are your chances for getting lung cancer from radon? Each one of the following influences your risk:
1. Level of radon in your home;
2. The amount of time you spend in your home;
3. If you are a smoker of tobacco or have ever smoked tobacco; and
4. If you are exposed to secondhand smoke.

Why should I be concerned about radon? Breathing in radon is the second leading cause of lung cancer after smoking. Radon is the likely cause of more than 21,000 lung cancer deaths each year in the U.S. In 2015, lung cancer was the leading cause of cancer deaths in N.C.

How does radon cause lung cancer? Radon gas decays into radioactive particles that can get trapped in your lungs when you breathe. These particles break down and release small bursts of energy. This can damage lung tissue and lead to lung cancer over the course of your lifetime. Not everyone exposed to high levels of radon will develop lung cancer, however the risk for lung cancer is increased.

How does radon get into a home? Radon can rise from the rocks in the ground, through the soil, and to the air above. It comes into your home through cracks and holes in the foundation. The radon becomes trapped in your home. This can happen in new and old homes, homes with or without basements, and in high-rise and multi-family buildings. Underground well water can transport radon from the soil into the house.

Where is radon found in N.C.? Nearly one out of every 15 homes in the U.S. is likely to have a high level of radon. Homes in all 100 counties of N.C. have tested at high levels for radon. The only way to know if your home has a radon problem is to test it. (continued)
Is radon only measured in homes? No. Radon can get into any type of building. You and your family are most likely to be exposed at home because you spend most of your time there.

What is considered a high level of radon in the home? The amount of radon in the air is measured in "picocuries per liter of air," or "pCi/L." A radon level in the home between 2 and 4 pCi/L is considered moderate risk and over 4 pCi/L is considered high risk for your health.

I am buying/selling a home. How do I get a property tested for radon? There are no laws in N.C. regarding radon testing. The N.C. Radon Program recommends that you hire a certified radon contractor. This will give you reliable test results quickly. If you get your water from a well, you can test your groundwater for radon with a certified laboratory. Visit www.ncradon.org to find a certified radon tester.

What if the radon levels are high in my home? Can my home be fixed? The EPA (U.S. Environmental Protection Agency) recommends fixing homes that have an average radon level over 4 pCi/L. The EPA suggests you consider fixing your home if it tests between 2 and 4 pCi/L. Most homes can easily be fixed to bring the radon levels below 4 pCi/L. Lowering high radon levels requires special knowledge and skills. Pick a contractor who is trained to fix radon problems. The National Radon Proficiency Program or the National Radon Safety Board certifies trained contractors. Visit www.ncradon.org for links.

How do I fix my home if the test shows there is a high level of radon in water? The N.C. Division of Public Health recommends testing well water for radon. Its experts say you should fix well water that tests high for radon. If the radon level is high in the well water, a second test for other types of radioactive particles like uranium and radium should be done. Select a contractor who is trained to fix radon problems. Contact your county health department’s environmental health program for more information.

What will fixing my home cost me? In 2017, the average cost for fixing a radon problem in an existing home was $1,500. The average cost to include a radon reduction system when building a new home was $800. The cost for a private well water radon treatment system ranges between $1,500 - $5,000. Visit www.ncradon.org to learn more about building Radon Resistant New Construction.

Will a radon reduction system impact the sale of my home? Radon reduction systems have been installed in homes across N.C. since 1996. It is commonplace for national home building companies to install Radon Resistant New Construction in their new homes. Having a radon system in your home has not caused any problems for home sales.
RESOLUTION: Authorizing a Change Order on the Contract between Lenoir County and Group III: $33,737.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to authorize a change order on the contract between Lenoir County and Group III for the pre-case, installation and repairs on 30 steps and knee walls on courthouse renewal project in the amount of $33,737.

HISTORY/BACKGROUND: The Lenoir County Board of Commissioners voted to enter into a contract with Group III in order to facilitate the renewal of the Lenoir County Courthouse. During this major project, it was found that over 30 steps were either broken and needed replacing or needed repairs. In addition, it was found that many of the cast tops on the knee walls were rapidly deteriorating due to the rebar exposure.

EVALUATION: Group III reached out and got pricing to have the steps and stone tops repaired or pre-cast and replaced in order to complete this renewal project.
MANAGER'S RECOMMENDATION:

Respectfully recommend approval. 

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a change order on the contract between Lenoir County and Group III for the pre-cast, installation and repairs on 30 steps and knee walls on courthouse renewal project in the amount of $33,737 is approved.

AMENDMENTS:

MOVED ____________________________ SECONDED ____________________________

APPROVED __________ DENIED __________ UNANIMOUS __________

Yea Votes: Sutton_____ Best_____ Daughety_____ Harris_____

Hill____ Rouse_____

_____________________________________________________________________

Linda Rouse Sutton, Chairman

_____________________________________________________________________

Date

_____________________________________________________________________

Attest

_____________________________________________________________________

Date
RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY/BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION: The following Boards currently have existing vacancies/expiring terms.

<table>
<thead>
<tr>
<th>BOARD/COMMITTEE/COMMISSION</th>
<th>APPLICANT/CURRENT MEMBER</th>
<th>TERM EXPIRATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CURRENT VACANCIES:

1. Lenoir County Planning & Inspections: Districts 1, 2, 3, 4, 5, and 2 At-Large.
2. Lenoir County Transit: (2-3) representatives of agencies whose clients are recipients of LCT services, and who coordinate with sponsoring agencies to secure transportation for eligible clients that are not from Department of Social Services, Council on Aging, Mental Health, Health Department, or Vocational Rehabilitation. (1) Transit system rider, (1) At-Large member not associated with a human service agency from the general public.
Respectfully Request Approval.

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<table>
<thead>
<tr>
<th>BOARD/COMMITTEE/COMMISSION</th>
<th>APPLICANT/ CURRENT MEMBER</th>
<th>TERM EXPIRATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

AMENDMENTS:

MOVED ____________ SECOND ____________

APPROVED ______ DENIED ______ UNANIMOUS ______

YEA VOTES: Sutton _____ Best _____ Daughety _____ Harris _____

Hill _____ Rouse _____

_________________________ 01/6/20
Linda Rouse Sutton, Chairman Date

_________________________ 01/6/20
ATTEST Date
TO: Chairman and Members of the Board
FROM: Michael S. James, County Manager
DATE: January 6, 2020
SUBJECT: Items from County Manager

1. Lenoir County Planning & Inspections Reports.
2. Lenoir County Transit Reports.
3. Board of County Commissioners Policies & Procedures.
5. LCPS/DOCC Working Group.
LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT

November 2019

PERMITS ISSUED: 186

PERMITS VALUE: $ 5,311,919

PERMIT FEES: $ 19,645

SINGLE FAMILY DWELLINGS: 28

MOBILE HOMES: 7

COMMERCIAL: 2

ADDITIONS: 3

ELECTRICAL: 48

PLUMBING: 13

MECHANICAL: 38

OTHER: 47

TOTAL INSPECTIONS: 320

LaGrange Jurisdiction – 24 Duplex Permits
# Lenoir County Transit

## Monthly Statistics
Month of November 2019

### Days of Service
<table>
<thead>
<tr>
<th>Passenger Trips</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ambulatory Passengers</td>
<td>5964</td>
</tr>
<tr>
<td>Non Ambulatory Passengers</td>
<td>587</td>
</tr>
<tr>
<td><strong>Total Passenger Trips</strong></td>
<td><strong>6551</strong></td>
</tr>
</tbody>
</table>

### Purpose of Trips
<table>
<thead>
<tr>
<th>Purpose (Including Dialysis)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical</td>
<td>2580</td>
</tr>
<tr>
<td>Education</td>
<td>1474</td>
</tr>
<tr>
<td>Employment</td>
<td>1545</td>
</tr>
<tr>
<td>Other</td>
<td>952</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>6551</strong></td>
</tr>
</tbody>
</table>

### Revenue
<table>
<thead>
<tr>
<th>Revenue</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoice Revenue</td>
<td>$107,239.86</td>
</tr>
<tr>
<td>RGP Ticket Sales</td>
<td>$710.00</td>
</tr>
<tr>
<td>EDTAP Ticket Fares</td>
<td>$870.00</td>
</tr>
<tr>
<td>Fares Collected by Vehicle Operators</td>
<td>$8,732.00</td>
</tr>
<tr>
<td><strong>Total Monthly Revenue</strong></td>
<td><strong>117,551.86</strong></td>
</tr>
</tbody>
</table>

**Explanation of Purpose of Trips:**
- **Medical**: riders being taken to medical appointments; to doctor's appointments, dialysis, etc.
- **Education**: riders being taken to LCC for classes
- **Employment**: riders being taken back and forth to work
- **Other**: riders being taken to day care, for financial services, human services, legal appointments, nutrition, pharmacy, recreation, shopping and social outings

**Explanation of Revenue Terms:**
- **Invoice Revenue**: Rides billed by Transit to DSS, Work First, Council on Aging, ECU, and Vocational Rehab
- **RGP Ticket Sales**: Rural General Public
- **EDTAP Ticket Fares**: Elderly Disabled Transportation Assistance Program
- **Fares Collected by Vehicle Operators**: Cash collected by drivers for riders who have not purchased tickets in advance
# Monthly Revenue Comparison

<table>
<thead>
<tr>
<th>Revenue</th>
<th>November-18</th>
<th>November-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoice Revenue</td>
<td>$99,220.16</td>
<td>$107,239.86</td>
</tr>
<tr>
<td>RGP Ticket Sales</td>
<td>$3,686.00</td>
<td>$710.00</td>
</tr>
<tr>
<td>EDTAP Ticket Fares</td>
<td>$729.00</td>
<td>$870.00</td>
</tr>
<tr>
<td>Fares Collected by Vehicle Operators</td>
<td>$7,899.00</td>
<td>$8,732.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$101,404.93</strong></td>
<td><strong>$117,551.86</strong></td>
</tr>
</tbody>
</table>